



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

CLERK: SARA STILLIARD

THE OLD MILKING PARLOUR, COTTAM ROAD, SOUTH LEVERTON, RETFORD, DN22 0BU

TEL: 01427 881582

WWW.NORTHLEVERTONPC.ORG.UK

MINUTES OF THE MEETING held on Monday 8th May 2017

Present: Cllr M Ferguson (Chair), S Ferguson, G White, A Conn, C Overend, C Erridge

Clerk: Sara Stilliard

Members of the Public: None

Guests: PCSO Dave Airey

PUBLIC FORUM – no members of the public attended the meeting

PLANNING MEETING

Declarations of Interest – Planning Meeting – None declared at this stage.

Applications – to be considered by the Parish Council –

[Change of Use From Existing Chicken Shed, Construction Plant Yard & Offices to Offices and Warehouse](#)

Quantum Farm Infield Lane North Leverton Retford Nottinghamshire DN22 0AL Ref. No: 17/00498/COU |

Received: Fri 31 Mar 2017 | Validated: Tue 11 Apr 2017 | Status: **Awaiting decision**

Council had no objections apart from concerns regarding additional traffic using Infield Lane which is little more than a track in poor condition used by a couple of residents. **Action Clerk**

Decisions – considered by Bassetlaw DC / Notts CC / Planning Inspectorate –

[Erect Single Storey Rear/Side Extension](#) The Thistle Well Main Street North Leverton Retford

Nottinghamshire DN22 0AD Ref. No: 17/00263/HSE | Received: Mon 20 Feb 2017 | Validated: Tue 28 Feb 2017 | Status: **Granted**

[Ground Floor Extension to the Rear of the Property \(Resubmission of 17/00021/HSE\)](#) Jalna Southgore Lane

North Leverton Retford Nottinghamshire DN22 0AA Ref. No: 17/00428/RSB | Received: Tue 21 Mar 2017 | Validated: Tue 21 Mar 2017 | Status: **Granted**

Applications awaiting decision –

[Proposed Two Storey Dwelling with Detached Garage Block and Associated Landscape Design/Construct](#)

[New Access Land To The East Of Fingle House](#) Fingle Street North Leverton Nottinghamshire Ref. No:

16/01651/FUL | Received: Wed 23 Nov 2016 | Validated: Wed 23 Nov 2016 | Status: **Still awaiting decision despite all dates having expired**

BDC Planning Department requested ideas for topics councillors would like to see covered in a training session. Cllr Ferguson suggested how we might best integrate the Sturton Ward Neighbourhood plan with the new BDC Local Plan as it develops and is implemented. **Action Clerk to respond accordingly**

PARISH COUNCIL MEETING

05.17.01. Apologies for absence. – There were apologies from Cllr Dadd and DCllr Burton

05.17.02. Declarations of interest – Parish Council meeting – none at this point

05.17.03. Chairman's remarks.

Cllr Ferguson requested that 1 item of correspondence be added at 14, Bassetlaw Parish Forum date at point 10 and 3 more invoices at point 12b. Council agreed that these could be added

05.17.04. Minutes of the Parish Council meeting held on Monday 3rd April 2017

The minutes of the above meeting were approved by Council and signed by the Chair as a true record of the proceedings.

05.17.05. Matters arising – Non-agenda items

Council noted that the actions on the Clerk and Councillors have been completed including a new black rubbish bin for the playing field and finally there is a new Turners Croft sign.

Cllr M Ferguson has the stencils for street lamp numbering and is just waiting for the paint

Casual vacancy notices have been served so 2 councillor vacancies can go onto the web site

05.17.06. Police Report.

Police Report.

PCSO Dave Airey reported that there were no crimes reported in North Leverton during April.

Cllr Erridge thanked PCSO Airey for diffusing a recent incident in the village

In the year from 01/04/2016 there were ninety-two crimes reported across the beat area. This compares with sixty reported in the same period last year.

There has been a noticeable increase in the number of trailers being stolen recently and unattended cars have also been seen with the windows down, as well as pedal cycles left insecure outside shops and in front gardens. Check car windows and sun roofs are closed when you park, remembering not to leave anything inviting on display in your vehicle.

As we move into May and the prospects of better weather, remain vigilant around all aspects of home and vehicle security. Be especially careful to lock house doors and leave windows on locks – even if you are only in the back garden. If you do leave windows and doors open and a burglary occurs, you could receive a further nasty shock when you try to make an insurance claim. A lot of insurance companies are now reducing payments, or even refusing to pay out altogether, if doors and windows have been left open arguing that it is your own negligence that has led to the theft.

Trading Standards have received reports that there is a scam E mail circulating stating that people are entitled to a refund of their TV licence fee. The aim of the E mails is to steal bank details. The link in the E mail sends people to a website that looks like the TV Licensing own website with a form to complete. Always be suspicious of unsolicited E mails that are supposedly from a trusted organisation because the address can be easily faked. Never click on any links before stopping to check that they are genuine. Genuine E mails from TV Licensing will never ask you to provide bank details or personal information.

Rhodri Williams, from Nottinghamshire County Council Trading Standards Department has forwarded the following seven ways to spot if E mails you have been sent are scams:

- The senders address doesn't match the website address of the organisation it says it is from. Roll your mouse pointer over the sender's name to reveal its true address.
- The E mail does not use your proper name – using something like "Dear customer" instead.
- There's a sense of urgency, asking you to act immediately.
- There's a prominent website link which may seem like the proper address, but with one character different.
- There's a request for personal information.
- There are spelling and grammatical errors.
- The entire text of the E mail is within an image rather than the usual text format and the image contains an embedded hyperlink to a bogus site. Again, roll your mouse pointer over the link to reveal its true destination.

For further details regarding TV licences and how to obtain a refund please visit their official website at www.tvlicensing.co.uk

The team would like to hear from any residents who would like some crime prevention advice, or just a reassurance visit. My contact number is 07525 226838 and my E mail address is david.airey@nottinghamshire.pnn.police.uk

PC 1695 Bill Bailey is the beat manager for this area. His contact number is 07910 336844 and his E mail address is Bill.bailey@nottinghamshire.pnn.police.uk

Please do not use these telephone numbers to report crimes. Our works numbers should only be used for non-urgent matters – including seeking advice and/ or information.

Thanks for all your continued vigilance and support.

Dave's full report can be seen on-line

Dave asks that residents please continue to report all suspicious persons, vehicles and activity to the control room on 101. Where a crime is in progress, or has just occurred, please continue to use the 999 number. Calls of this nature do make a difference in helping to drive crime figures lower.

Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Dave Airey – 07525 226838; PC Bill Bailey – 07910 336884.

05.17.07. Community Speedwatch and Traffic Calming Group

Community Speedwatch

Cllr S Ferguson reported that the team was out on 4 days in April - by the bridge where the speed limits signs have been moved. The team checked 263 vehicles with 6 speeders at 35 mph and over (caught all in one day) = 2.28%

The speeding registration numbers will be sent to EDF to check against their employee vehicles.

The next Speedwatch session will be w/c 8th May covering 4 days.

No Tarmac / Gravel lorries were recorded passing through the village during March or April but the team will continue to monitor this **Action Cllr S Ferguson**

Cllr M Ferguson noted that the temporary interactive speed sign is due to be back in North Leverton within the next 2 weeks.

Trentside Traffic Calming Group

Now have a go-ahead from the County Council for the majority of our proposed Traffic Calming Scheme. Meeting organised for 18th May so we can look again at the scheme in detail and discuss proposals.

05.17.08. District and County Councillors Reports.

Nothing to report but Council asked the Clerk to write to CCllr Ogle with their congratulations on his recent re-election. **Action Clerk**

05.17.09. Highways, Footpaths and Public Safety

05.17.09.1. Street Lamps & Signs and Street Furniture.

No street lights observed to be faulty

There are a couple of benches in the village due for refurbishment. **Action Cllr Ferguson to speak to the Keetons for permission to refurbish their bench near the war memorial.**

Cllr Erridge has not been able to source any recycled plastic wood so repairs will be made in timber. _

05.17.09.2. Survey of traffic pending new interactive sign

The speed survey at the railway bridge on Main Street has been completed with the result that traffic travelling in a South Westerly direction was at an average speed (36 MPH) just high enough for consideration of further traffic calming measures. Paul Hillier from Notts CC Highways will make a decision on the 2018 / 9 Capital Programme during Feb – March next year. **Action Clerk to notify Council asap**

Action Clls S Ferguson to report the results in the next newsletter

It was suggested by Cllr Conn that a police camera van adjacent to the Bridge in this position would be a good deterrent to speeders. **Action Clerk to contact PCSO Airey in the first instance to see if this would be possible**

05.17.09.3. Other issues / matters to report

The signs about dog mess that were painted on the road by the dog warden 6 weeks ago have all been washed away and are no longer visible! **Action Clerk to report this to dog warden for re-applying**

A resident has reported that there is barbed wire attached to the kissing gate and at various other points on a footpath (number 7) which runs up the side of Keeton Way. **Action Clerk to report this to Footpaths department**

05.17.10. The Lengthsman Report / Village Handyman report

Action Clerk to add 'Handyman report' as an item on the agenda from June onwards

05.17.10.1 The Lengthsman report

Council commented that Jack Foster is doing very well and using his initiative. **Action Cllr Erridge to check that the memorial garden is being kept tidy.**

Action Cllr M Ferguson to ask the Royal Oak if they would host a brown bin for Jack to use for clippings and green waste.

Jack may be able to take on additional work in the village for example painting a fence – **Action Cllr White to ask him if he would be willing to do this**

05.17.10.2 Training courses for lengthsman

First Aid course is booked for May 31st and the Use of Pesticides course is booked for June 1st and 8th.

05.17.10.3 Repainting numbers on street lamps – Handyman report

John Taylor to be asked to do this. **Action Cllr M Ferguson to provide the paint and stencils**

05.17.11. Reports from Outside Bodies.

The next Bassetlaw Forum which will take place on Monday May 22nd at Retford Town Hall at 7pm

05.17.12. Financial Matters.

05.17.12.1. Bank Reconciliation

The Bank Reconciliation to 20th April 2017 was presented to Council and approved.

05.17.12.2. Expenditure.

The following payments (for the previous month unless stated otherwise) were noted and approved by Council. **Action Clerk.**

S Stilliard	272.37
Darbys Accountants	60.00
Jack Foster	195.06
John Taylor	120.00
Steve Rockcliffe	16.00
Holmes Groundcare	166.80
Holmes Groundcare	84.60
HMRC	154.80
Keren Tookey	70.00

05.17.12.3. Approving Council's Annual Governance Statements for 2016/7

The Clerk listed the governance actions on the Council and it was agreed that these were all adhered to for 2016/7 and signed off by the Chair **Action Clerk to submit to Grant Thornton**

05.17.12.4. Other matters.

Changing the signatories for Bank and Building Society to be added to June's agenda. **Action Clerk**

05.17.13. The Blacksmiths Playing Field.

04.17.13.1. Weekly Inspection Report

Cllr White reported that it is all fine and that the black bin outer has been replaced

There are various parts needed for the play equipment some of which Cllr White is waiting for and he has ordered the special paint from the Play Equipment Co.

Cllr White has painted 4 benches and Jack Foster has varnished one bench. Cllr White will also paint the other PC owned benches **Action Cllr White**

05.17.13.2. Playing Field benches

The 2 new benches are awaiting installation. **Action Cllr M Ferguson to chase the contractor**

The Rotary Club have requested plaques on each bench commemorating their gift. Security screws will be needed for these **Action Cllr White to source security screws / Cllr Erridge to supply thickness of plank**
Action Cllr Erridge to arrange the wording with the Rotary Club and source the plaques.

05.17.14. Correspondence.

The following items of correspondence were received this month for circulation:

- Thank you letter from Nth Leverton Windmill Trust
- Follow up letter from P Tipping re Bill Bailey's replacement
- Reboot – call for volunteers to research people with anxiety – leaflets to be put in village
- The Clerk Magazine

05.17.15. Parish Council Newsletter and website

05.17.15.1 Parish Council Newsletter

The Summer newsletter is due in June and will include the Windmill Weekend.; Councillor vacancies; Speed watch results; Speed monitoring results

A change of format has been suggested i.e. newspaper type columns and people will be asked which they prefer when the Summer copy comes out. **Action Cllr S Ferguson**

05.17.15.2 Parish Website

Website is fine.

05.17.15.3 Village Archive

NALC advises that District or County Councils have an obligation to provide archive storage for Parish Councils if there is no other storage within the parish. **Action Clerk to request this facility from BDC**

05.17.15.4 Councillor vacancies

The 2 councillor vacancies have been posted on the web site and will appear in the next newsletter **Action Cllr S Ferguson**

05.17.16. Date of next meetings

The meetings of the Parish Council will be held in the Methodist Chapel, starting at 7.15 pm on the following dates. Cllr M Ferguson reminded Council that the APM will be held in June and the meeting will start at 7pm

June 5th (inc APM) / July 3rd / Sept 4th / Oct 2nd / Nov 6th / Dec 4th

Sara Stilliard – Clerk, tel. 881582

NB. Minutes subject to approval at the next meeting

Distribution: All Parish Councillors, CCllr John Ogle, DCllr H Burton, PC Bill Bailey, PCSO Dave Airey, S Rockcliffe, Notice Boards, & File

www.northlevertonpc.org.uk