



**DRAFT MINUTES OF THE MEETING held on Monday 4<sup>th</sup> April 2016**

**Present:** Cllr M Ferguson (Chair), I Hobbs, G White, C Overend, C Erridge,  
& Clerk D Langmead.

**Members of the Public:** None

**Guests:** PCSOs Dave Airey, CCllr J Ogle, and DCllr H Burton.

**PUBLIC FORUM**

No issues were raised.

**PLANNING MEETING**

**Declarations of Interest – Planning Meeting - None**

Applications – to be considered by the Parish Council - None

Decisions – considered by Bassetlaw DC / Notts CC / Planning Inspectorate

Discharge of Conditions 3, 4, 9, 10, 12 and 16 of Planning Permission 15/00634/FUL - Demolish Existing Cottage and Outbuildings, Erect Two New Two Storey Dwellings and Construct New Access. Rose Cottage Main Street North Leverton Newark Nottinghamshire DN22 0AN. Ref. No: 15/01663/COND | Received: Mon 14 Dec 2015 | Validated: Mon 14 Dec 2015 | **Status: Determined**

Outline Planning Application with All Matters Reserved for Residential Development. Land Southwest Of Orchard Lodge Southgore Lane North Leverton Nottinghamshire. Ref. No: 15/00514/OUT | Received: Tue 21 Apr 2015 | Validated: Tue 21 Apr 2015 | **Status: Grant**

Sturton Ward Neighbourhood Plan – Monitoring Group.

Council noted that a meeting has been arranged with Bassetlaw DC Planning Dept. to discuss how best to co-ordinate determinations at Parish and District Council levels now that the Neighbourhood Plan is a legal entity. It is also planned to discuss the Grant decision on application 15/00514/OUT in respect of the conditions imposed on surface and foul water drainage which on the face of it are in conflict with both the District Council's policy and the Neighbourhood Plan. It is intended that Cllr Ferguson will be attending the meeting along with the Clerk. **Action Clerk.**

**PARISH COUNCIL MEETING**

**04.16.01. Apologies for absence.** – There were apologies from Cllrs Dadd, S Ferguson & Conn which were accepted by Council.

**04.16.02. Declarations of interest – Parish Council meeting**

None declared at this stage.

#### **04.16.03. Chairman's remarks.**

There were no agenda changes to report.

#### **04.16.04. Police Report / Community Speedwatch.**

##### Police Report.

PCSO Dave Airey reported that there have again been no crimes reported during March in the village. For the Beat area as a whole there were 5 crimes reported. So far this year, beginning 01/04/2015, there have been fifty nine crimes of interest reported. This compares with eighty crimes of interest reported over the same period last year. This equates, after eleven months of this current tracking year, to a reduction in reported crimes of around 34%.

Dave's report says "As we move into April and the prospects of more settled weather, please remain vigilant around all aspects of home and vehicle security. Be especially careful to lock house doors and leave windows on locks – even if you are only in the back garden. Check car windows and sun roofs are closed when you park, remembering not to leave anything inviting on display in your vehicle. And always secure your unattended bicycle to something that is fixed to the ground, or leave it in a rear garden where it is out of view from the public highway".

**Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Dave Airey – 07525 226838; PC Bill Bailey – 07910 336884.**

##### Community Speedwatch

Cllrs Ferguson confirmed that the team has been active in March with 9 speeding vehicles being 'caught' out of 256 passing the check points representing 3 ½ %. Council noted that the area-wide Speedwatch meeting will be taking place on April 20<sup>th</sup> with an agenda for the meeting out shortly.

##### **Action Clerk.**

#### **04.16.05. District and County Councillors Reports.**

CCllr Ogle introduced a petition which requests BDC to hold a public referendum relating to constituent membership of the Sheffield City Region. Council agreed to encourage signatories for the petition on receipt of a suitable petition form with details of the sponsor of the petition. It is hoped to gain 5000 signatures. **Action CCllr Ogle.**

#### **04.16.06. Minutes of the Parish Council meeting held on Monday 7<sup>th</sup> March 2016**

The minutes of the meeting were approved by Council and signed by the Chair as a true record.

#### **04.16.07. Matters arising – Non agenda items**

Council noted that the actions on the Clerk have all been completed. Council agreed to thank Highfields for sponsoring the Christmas tree. **Action Clerk.**

#### **04.16.08. Highways, Footpaths and Public Safety**

##### 04.16.08.1. Street Lamps & Furniture, Signs and Waste Bins.

Council noted problems with 3 street lights around the village – No 2 and 11 Main Street, and No. 2 Ashworth Crescent. **Action Clerk to report.**

##### 04.16.08.2. Mill Lane Corner – Public Safety.

Council noted that the Clerk has met with Ian Parker and that we are waiting for the matter to be considered by another member of the Highways Strategy Team. **Action Clerk to follow up.**

##### 04.16.08.3. Dog Mess.

Council noted the response from the Bassetlaw Dog Warden who will be arranging periodic patrols of the target areas to include leaflet distribution to dog walkers. Any information from members of the public on suspect dogs should be reported to the Dog Warden at Bassetlaw Council or the Clerk. The Dog Warden has also agreed to check that the village has adequate signage.

#### 04.16.08.4. Litter.

Council agreed to the suggestion that the Lengthsman carries out litter picking in a quarter of the village each week thereby covering the whole village monthly. **Action Cllr Hobbs**

#### 04.16.08.5. Matters to Report.

Council noted that there are still too many cars parking too close to the cross roads causing obstructions and difficulty for drivers approaching the junction. It was agreed to request that the double yellow lines are replaced where they have been removed, and if possible extended.

#### **Action Clerk.**

Council also noted the concerns of a resident living adjacent to the beck that the beck is becoming blocked by hedge trimmings from further upstream. Council wished to remind residents living next to the beck of their riparian owner responsibilities to keep the beck clear and not to discard garden detritus into the beck. Cllr Ferguson agreed to publish a leaflet to be delivered to all riparian owners pointing out their responsibilities. Council also agreed to follow up on a survey of the beck by Bassetlaw DC. **Action Cllr Ferguson and Clerk.**

#### **04.16.09. The Lengthsman Report**

Council noted the work carried out by John Taylor in March and agreed both the Lengthsman Scheme and Village Handyman Invoices for the month. Council also noticed that funding for the Lengthsman Scheme has been agreed for a further year and the contract was signed by the Chair for returning to Notts CC. **Action Clerk.**

#### **04.16.10. Reports from Outside Bodies.**

Nothing to report this month.

#### **04.16.11. Financial Matters.**

##### 04.16.11.1. Bank Reconciliation

The Bank Reconciliation to 16<sup>th</sup> March 2016 was presented to Council and approved.

##### 04.16.11.2. Expenditure.

The following payments (for the previous month unless stated otherwise) were noted and approved by Council. **Action Clerk.**

D Langmead, Clerk Salary + Exps	£	331.42
Village Handyperson (J Taylor)	£	150.00
Lengthsman (J Taylor)	£	90.00
S Rockcliffe – Website costs	£	16.00
B Crowson – Memorial Garden Maintenance	£	45.00

##### 04.16.11.3. Grass Cutting 2016

Council noted that there has been no rise in costs for grass cutting for 2016 and the quotations from Holmes Groundcare were accepted on that basis. **Action Clerk to advise.**

##### 04.16.11.4. Annual Return.

The Clerk reported receipt of this year's Annual Return with a final date for submission of the completed return of 17<sup>th</sup> June. Council noted the Inspection Period (30 working days from 6<sup>th</sup> May to 15<sup>th</sup> June) and that the current Internal Auditor has agreed to audit the accounts again this year. The Clerk reported that the Annual Governance Statement has to be approved (April) prior to the Accounting Statements (May) in order to meet the Accounting Day deadline. Council noted that both Sections 1 & 2 of the Annual Return and Notice of Exercise of Public Rights will be published on 3<sup>rd</sup> June.

Council reviewed Section 1 – Annual Governance Statement and agreed YES to the 8 points in the Statement. The statement was then signed off by both the Chair and the Clerk as required.

#### **Action Clerk.**

#### **04.16.12. The Blacksmiths Playing Field.**

##### **04.16.12.1. Weekly Inspection Report**

Cllr Hobbs again reported on a 'clear' weekly inspection with no specific issues to report.

##### **04.16.12.2. New Seating**

Cllr Erridge reported that he has had discussions with a number of residents on the possibility of bench-seat sponsorship along with a plaque(s) in memory of a loved one. Council were pleased to accept sponsorship of seating, and Clerk Cllr Erridge agreed to progress. **Action Cllr Erridge.**

#### **04.16.13. Correspondence.**

The following items of correspondence were reported to Council this month.

- Local Council Review Magazine.
- Press Release from Bassetlaw on the devolution deal with Sheffield.
- Notice concerning the new recycling arrangements.
- Email from Insignia Ltd advertising 'keepsakes' to celebrate the Queen's 90<sup>th</sup> birthday. Council discussed the various options and agreed to explore the opportunity of mugs with prices starting from £3.20. **Action Clerk.**

#### **04.16.14. Defibrillator**

Following discussion Council agreed to purchase a defibrillator and casing to be installed on the side of the Post Office. **Action Clerk.**

#### **04.16.15. Community Facilities**

Council updated the Chair on the presentation at the March meeting by Mike Vessey and further discussed the outlined principle. Council noted that all churches in North and South Leverton are considered as 'one' and that the Parish already has the use of church facilities at the Methodist Chapel. Council agreed to consider any firm proposals put forward by the church for additional facilities.

#### **04.16.16. Parish Council Newsletter & Website**

Council noted that the latest colourful bumper edition of the newsletter has been well received, with comments such as "fantastic" and "professional" and that it is a lot easier to read in its new format. Council also noted that the selection of old and new photos are now displayed on the website. Council requested information on website 'hits' with perhaps the publication of a quarterly report to Council. **Action Clerk to arrange.**

#### **04.16.17. Emergency Planning incl. Winter Preparation & Residents Questionnaire**

Council requested that the Emergency Plan is placed on the website. **Action Clerk.**

#### **04.16.18. Date of next Meeting**

**The next meeting of the Parish Council to include the AGM of the Parish Council will be held on Monday 9<sup>th</sup> May 2016 in the Methodist Chapel, starting at 7.15pm. Council noted that the Annual Parish Meeting will take place prior to the June meeting of the Council on 6<sup>th</sup> June.**

**Dates for 2016 are as follows: - 6/6; 4/7; 5/9; 3/10; 7/11; 5/12;**

Dave Langmead – Clerk, tel. 884756

**NB. Minutes subject to approval at the next meeting**

Distribution: All Parish Councillors, CCllr John Ogle, DCllr H Burton, PC Bill Bailey, PCSO Dave Airey, Notice Boards, & File

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