



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

CLERK: DAVE LANGMEAD

SPRINGS FARM, SPRINGS LANE, STURTON LE STEEPLE, RETFORD, DN22 9HJ

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MINUTES OF THE MEETING held on Monday 4th July 2016

Present: Cllr M Ferguson (Chair), I Hobbs, G White, C Erridge, G McGarry, C Overend.

Clerk: D Langmead.

Members of the Public: 2 residents were present.

Guests: PCSOs Dave Airey & Cllr J Ogle.

PUBLIC FORUM

One resident raised a number of issues as follows:

- a. He was concerned about the obstructions to both traffic and pedestrians at two particular sites in the village – the cross roads and outside the Post Office stores, and on Manor Farm Rise. Vehicles are being parked on pavements causing obstructions particularly to parents with young children and wheel chair users.
- b. The Resident also mentioned the speeding and dangerous driving up and down Main Street of a particular vehicle.
- c. Finally, he was concerned about a specific tree on the perimeter of the playing field which he thought needed to be cut back as it was too large and its roots would be spreading out side of the playing field.

Cllr Ferguson responded that there may be an opportunity to discuss some of these issues during the Parish Council meeting but if not they would be placed on the agenda for the next meeting.

The second resident – Michael Vessey, the Church Warden requested Parish Council's support for the PCC's project to carry out some improvements and modifications to the church to make it into a better facility for general community use. Michael outlined the proposed improvements, which are now subject to a grant application to WREN, which include removing some of the pews, including toilet provision, kitchen facilities and disabled parking. As Council has received a request in writing, it was agreed to discuss the request during the Parish council meeting (agenda item 14 – correspondence).

PLANNING MEETING

Declarations of Interest – Planning Meeting – None declared at this stage.

Applications – to be considered by the Parish Council

[Erect Three Bedroomed Detached Two Storey House with Integral Garage and Construct New Access](#) Planning Application Nandina House Southgore Lane North Leverton Retford Nottinghamshire DN22 0AA Ref. No: 16/00691/FUL | Received: Mon 16 May 2016 | Validated: Thu 19 May 2016 | Status: Pending Consideration.

No Objections or comments from Council.

[Change of Use of Existing Agricultural/Storage Buildings and Surrounding Area to Storage and Distribution \(B8\)](#) Planning Application Coates Farm Coates Road Cottam Retford Nottinghamshire DN22 0HA Ref. No: 16/00822/COU | Received: Tue 14 Jun 2016 | Validated: Tue 21 Jun 2016 | Status: Pending Consideration.

Council has no Objections to the proposal although it is recommended that a condition to the application should be included that there should be no overall increase in traffic, particularly HGVs, as a result of the change of use.

[Discharge of Conditions 3 and 4 of Planning Application 15/01114/HSE - Demolish Existing Porch and Garage. Erect Single Storey Side Extension, Detached Garage, Reinstate Entrance Door in the West Elevation, Replace UPVC Guttering with Cast Iron. Erect Garden Shed in Rear Garden and Access Gate at Side of Property](#)

Gainsborough House Main Street North Leverton Retford Nottinghamshire DN22 0AD Ref. No: 16/00806/COND | Received: Thu 09 Jun 2016 | Validated: Tue 14 Jun 2016 | Status: Pending Consideration. **Noted by Council.**

Decisions – considered by Bassetlaw DC / Notts CC / Planning Inspectorate - None

16/00548/HSE | Demolition of Existing Conservatory and Bay Window and Erect Single Storey Side and Rear Extension with Roof Terrace | Lime Tree House Sturton Road North Leverton Retford Nottinghamshire DN22 0AB. **Permission Granted.**

PARISH COUNCIL MEETING

07.16.01. Apologies for absence. – There were apologies from Cllrs S Ferguson, A Conn, and P Dadd which were accepted by Council.

07.16.02. Declarations of interest – Parish Council meeting
None declared at this stage.

07.16.03. Chairman's remarks.

Cllr Ferguson requested that item 4 be deferred pending the arrival of a Police representative. He also asked that the invoice from B Shead for £164.11 be included in the payments section in agenda item 12. All changes/additions were agreed by Council.

07.16.04. Police Report.

Police Report.

PCSO Dave Airey reported to Council that there were again no crimes or anti-social behaviour reported during the month in the village. So far this year, from 01/04/2016, there have been twenty nine crimes of interest reported across the beat area. This compares with twenty reported in the same period last year. As such, although early in the tracking year, these figures equate to an increase in reported crime in that period of nine crimes.

Dave further reported on one of the incidents namely a theft from motor vehicle. This related to the entering of a secure and unattended van and an item being taken from within. Recently, there has been an increase in numbers of this type of crime across Bassetlaw where vans are being targeted. Dave recommends that residents consider removing all attractive items to criminals from vans prior to securing the vehicle and says that any small items including loose change and even sweets are attractive to criminals in their pursuit of gain.

The four theft other incidents reported related to the attempted theft of plant equipment from two locations believed on the same night – one was at South Wheatley and the other was at Sturton le Steeple. There was also the theft of plants from tubs at Sturton le Steeple where offenders have removed the same from tubs, owned by the parish council. The tubs are used by the parish council to enhance a number of public areas around the village. The other theft

incident at Sturton le Steeple related to the theft of two galvanised animal troughs and a very old, sentimental watering can from the garden area of a property. As mentioned in the last Police report, it would appear that farmers' troughs are becoming increasingly attractive to criminals and it is believed that their final destination is to be used as decorative planters.

Dave noted the two points made in the Public Forum and agreed to look into the position on behalf of the Council and inconvenienced residents.

Finally, Dave reported on an email from a resident requesting a sign/s to be erected adjacent to the playing area off St Martins Road. Dave agreed to reply and forward the email on to the Chair for further consideration. **Action PCSO Dave Airey.**

Dave's full report can be seen on-line and in the next edition of the Parish Newsletter

Dave asks that residents please continue to report all suspicious persons, vehicles and activity to the control room on 101. Where a crime is in progress, or has just occurred, please continue to use the 999 number. Calls of this nature do make a difference in helping to drive crime figures lower.

Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Dave Airey – 07525 226838; PC Bill Bailey – 07910 336884.

07.16.05. Community Speedwatch and Traffic Calming Group

Community Speedwatch

Cllr Ferguson reported on behalf of Cllr S Ferguson that the team has been out on 4 days in June with 6 speeding vehicles being 'caught' out of 265 passing the check points representing 2.35%. The July rota is now being put together by the Speedwatch Team.

Trentside Traffic Calming Group

Cllr White reported on the quarterly meeting of the Rampton Hospital Forum on the 16th June where speeding traffic through the village was discussed. It was agreed at the meeting that if the Parish Council could provide registration numbers and make and colour of speeding vehicles to the Hospital, they would check their data base and take action against any of their employees on the list of speeders. Cllr White agreed to liaise with Cllr S Ferguson to set the new scheme in motion and report to the Traffic Calming Group of the success at their next meeting on the 26th July.

Action Cllrs S Ferguson, Hobbs, Conn, and White.

07.16.06. District and County Councillors Reports.

CCllr John Ogle reported on two issues. He reported on a recent Council meeting where concern was raised about inadequate road drainage following heavy rain causing 'flash flooding'. There was a request for more and improved gutter and drain clearance to help prevent further problems with the increase in the number and ferocity of storms. Cllr Ogle further reported that numbers signing the devolution referendum appeal are increasing but that there is still some way to go.

Council noted the Shale Gas Event hosted by the County Council due to take place on 6th July starting at 10am in County Hall.

07.16.07. Minutes of the Parish Council meeting held on Monday 6th June 2016 and the Annual Parish Meeting held on the same date.

The minutes of both the above meetings were approved by Council and signed by the Chair as true records of the proceedings.

07.16.08. Matters arising – Non agenda items

Council noted that the actions on the Clerk have all been completed.

07.16.09. Highways, Footpaths and Public Safety

07.16.09.1. Street Lamps & Furniture, Signs and Waste Bins.

Cllr McGarry reported that a street light on Finkle Street (No. 2?) requires attention and agreed to confirm the number of the light to the Clerk for reporting. **Action Cllr McGarry and Clerk.**

07.16.09.2. Mill Lane Corner – Public Safety.

Despite a further request for an update, the Clerk reported no further progress this month.

Action Clerk to follow up.

07.16.09.3. Matters to report.

Council noted a number of overgrown and overhanging hedges and shrubbery in the village notably the hedge overhanging the footpath at the entrance to the church, the hedges on Windmill Corner, the hedge leading up to the Surgery, and the obscured 20mph sign (already reported to Highways). It was agreed to discuss with the landowners in the first instance and request that the shrubbery is cut back to allow free movement along the pavements and footpaths.

Action Cllr M Ferguson.

07.16.10. The Lengthsman Report

Council noted the work carried out by John Taylor in June and agreed both the Lengthsman Scheme and Village Handyman Invoices for the month.

Waste Bins Switching. The Clerk reported that he has not yet received a report on the BDC visit to see if the bins can be 'switched'. **Action Clerk to follow up.**

Telephone Box (Library) Refurbishment. Cllr White reported that he has now priced up the parts and materials required for the recommended internal and external work needed to fully refurbish the Parish Kiosk to a standard that will prevent any further deterioration. Following discussion Council agreed firstly that the work should be carried out and approved the net cost of the materials at £361.97. Council noted that the Lengthsman is happy to carry out the work required, perhaps with some assistance, and that Council recommended that a risk assessment and method statement be approved by Council before work commences. **Action Cllr White**

07.16.11. Reports from Outside Bodies.

No reports this month.

07.16.12. Financial Matters.

07.16.12.1. Bank Reconciliation

The Bank Reconciliation to 15th June 2016 was presented to Council and approved.

07.16.12.3. Expenditure.

The following payments (for the previous month unless stated otherwise) were noted and approved by Council. **Action Clerk.**

D Langmead, Clerk Salary + Exps	£	333.00
Village Handyperson (J Taylor)	£	150.00
Lengthsman (J Taylor)	£	90.00
S Rockcliffe – Website costs	£	16.00
B Crowson – Memorial Garden Maintenance	£	45.00
Holmes Groundcare Maintenance - Grass cutting CY	£	169.20
Holmes Groundcare Maintenance - Grass cutting Village	£	333.60
B Shead – Newsletter Printing	£	164.11

07.16.13. The Blacksmiths Playing Field.

07.16.13.1. Weekly Inspection Report

Cllr Hobbs again reported on a 'clear' weekly inspection with no specific issues to report. He reported that the seat on one swing has now been repaired. He also reported that a good collection of weeds have appeared on the footpaths around the memorial garden which have now been cleared. It was agreed to investigate further **Action Cllr M Ferguson and Hobbs.**

07.16.13.2. New Seating

Cllr Erridge reported that he has secured sponsorship funding from 2 residents for one bench seat with the request that memorial plaques be placed on the bench. Council agreed to the request for plaques. Cllr Erridge agreed to continue to look for sponsorship for the remaining two bench seats. **Action Cllr Erridge.**

07.16.13.3. Tree on the playing Field

Cllr Ferguson reported that he has inspected the ash tree of concern to a resident – see also Public Forum above, confirming that it was situated on the edge of the playing field adjacent the parishioner's property. He further recommended that the tree should not be removed as requested and stated that the parishioner was well within their rights to cut back any part of the tree (including roots) that encroached onto their land.

07.16.13.4. Xerscape Surfer

Council noted an email from the manufacturers (Wicksteed Playgrounds) that there has been more than one incident of minors getting their fingers trapped on this particular item. Wicksteed recommend that the Council carry out a full risk assessment on this piece of fitness equipment taking into account the knowledge that we have as a Council and local circumstances. Following discussion it was agreed to carry out the recommended risk assessment and respond to any recommendations (e.g. notice to point out 'adult use only'). **Action Cllr Hobbs.**

07.16.14. Correspondence.

There following items of correspondence were received this month:

- Clerks and Councils Direct magazine.
- Local Council Review magazine
- A letter sent by email from the Church Warden requesting the support of the Parish Council for the proposed alterations and improvements – see also Public Forum above. Following discussion it was agreed to support this venture by the PCC and to write to the Church Warden accordingly. It was also agreed to forward the contact details of the website manager to the Church Warden so that information on the proposals and the public consultation can be included. **Action Clerk.**
- A letter from two pupils of the school thanking the Parish Council for the donated Queens 90th Birthday mugs. It was agreed to thank the school children for their letter. **Action Clerk.**
- North Notts Community First Responders – a 'thank you' letter for Council's donation.

07.16.15. Defibrillator

Council noted that the defibrillator is up and running and that Cllr Erridge has kindly carried out the commissioning with the East Midlands ambulance service. Cllr Erridge acknowledged receipt of the manual and spare pads and agreed to carry out monthly checks and complete a log.

Action Cllr Erridge.

Council also agreed to thank the manager of the Post Office stores for his permission to place the defibrillator on his outside wall. **Action Clerk.**

07.16.16. Parish Council Newsletter & Website

Council noted that the bumper summer edition of the newsletter has now been delivered and that already there have been a number of favourable comments.

Council noted that an 'events calendar' has been set up on the website and can be used by any community group wishing to advertise an event to the community. All requests are to be channelled via Cllr S Ferguson in the first instance.

07.16.17. Emergency Planning incl. Winter Preparation & Residents Questionnaire

Council noted that Cllr M Ferguson had spoken with both the village handy person and Mr John Gray who were to liaise with each other to move a one tonne bag of sand from the emergency container near the railway bridge to the container at Habblesthorpe. They will also 'right' a blue grit bin. Council also noted that there was yellow grit bin at Catch Water Bridge which is the property of the County Council. The Clerk is to make contact to arrange for the bin to be 'righted'. **Action Clerk.**

07.16.18. Parish Clerk Vacancy

Cllr Ferguson confirmed that following the interviews on the 16th June, Sara Stilliard has been appointed to the position of Clerk to the Parish council with effect from the 1st September. Council noted that Sara has also been appointed Clerk to South Leverton Parish Council and also to the Clerk for the other two Sturton Ward Councils, effectively taking over from the existing Clerk to the 4 parish Councils. There will be a 2 month overlap in order to offer the Council a seamless handover of duties.

07.16.19. Matters to Report

Council noted that the flag outside the school is in need of replacement. It was agreed to arrange for a quotation for a replacement for the September meeting. Action Clerk to arrange for an

07.16.20. Date of next Meeting

The next meeting of the Parish Council will be held on Monday 5th September 2016 in the Methodist Chapel, starting at 7.15pm.

Remaining Dates for 2016 are as follows: - 3/10; 7/11; 5/12;

Dave Langmead – Clerk, tel. 884756

NB. Minutes subject to approval at the next meeting

Distribution: All Parish Councillors, CCllr John Ogle, DCllr H Burton, PC Bill Bailey, PCSO Dave Airey, Notice Boards, & File

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