



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

CLERK: DAVE LANGMEAD

SPRINGS FARM, SPRINGS LANE, STURTON LE STEEPLE, RETFORD, DN22 9HJ

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DRAFT MINUTES OF THE MEETING held on Monday 9th May 2016

Present: Cllr M Ferguson (Chair), I Hobbs, G White, C Overend, P Dadd, S Ferguson, A Conn, & J McGarry

Clerk: D Langmead.

Members of the Public: One

Guests: PCSOs Dave Airey, CCllr J Ogle, and DCllr H Burton.

PUBLIC FORUM

No issues were raised.

PLANNING MEETING

Declarations of Interest – Planning Meeting – Cllr Hobbs declared an interest in 16/00472/HSE as a near neighbour and took no part in the discussions.

Applications – to be considered by the Parish Council

Demolition of Existing Conservatory and Bay Window and Erect Single Storey Side and Rear Extension with Roof Terrace. Planning Application, Lime Tree House Sturton Road North Leverton Retford Nottinghamshire DN22 0AB. Ref. No: 16/00548/HSE | Received: Wed 20 Apr 2016 | Validated: Wed 20 Apr 2016 | Status: Pending Consideration.

No Objections or Comments from Council.

Erect Single Storey Side Extension to Form New Garage, Store and Glazed Link to House. Planning Application, Pippin Cottage Home Rise North Leverton Nottinghamshire DN22 0FT. Ref. No: 16/00472/HSE | Received: Thu 31 Mar 2016 | Validated: Thu 31 Mar 2016 | Status: Pending Consideration. **No Objections or Comments from Council.**

Decisions – considered by Bassetlaw DC / Notts CC / Planning Inspectorate - None

Sturton Ward Neighbourhood Plan – Monitoring Group.

It was agreed that M Ferguson and A Conn would represent Council on this group as required – see also minutes of the 2016 AGM of the Parish Council.

PARISH COUNCIL MEETING

05.16.01. Apologies for absence. – There were apologies from Cllr Erridge which were accepted by Council.

05.16.02. Declarations of interest – Parish Council meeting

None declared at this stage.

05.16.03. Chairman's remarks.

There was one agenda change requested: No. 4 to read "Police Report / Community Speedwatch / Traffic Calming". The change was agreed by Council. It was also agreed to defer the Police report pending the arrival of the Police.

05.16.04. Police Report / Community Speedwatch.

Police Report.

Although PCSO Dave Airey was not able to be present at the meeting, a brief summary of his report is included here for information.

Dave reported that although there have been no crimes reported in the village during April, there has been an increase in reported crime across the beat area in the month compared to recent months, with a total of 10 reported crimes.

Dave reported that there is, again, a growing trend of stealing metal items and components containing valuable metals, this together with thefts involving items which are traditionally used to enhance garden areas. He suggests that "If a property next door to yours is empty, or unoccupied, please keep an eye on it. If you see any suspicious activity, vans pulling up outside the house or parked on the driveways, please ring the police. If you are a landlord and have any unoccupied properties, it would be advisable to mark your heating boilers, as these have, in the past, been a favourite item to steal".

Dave also mentions the availability of shed alarms from local village stores to help keep gardening items secure. Further tips and advice can be found in Dave's full report on the website or in the Clays Contact.

Finally Dave asks residents to please continue to report all suspicious persons, vehicles and activity to the control room on 101. Where a crime is in progress, or has just occurred, please continue to use the 999 number. Calls of this nature do make a difference in helping to drive crime figures lower.

<p>Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Dave Airey – 07525 226838; PC Bill Bailey – 07910 336884.</p>
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Community Speedwatch

Cllr S Ferguson confirmed that the team has been out on four occasions in April with 14 speeding vehicles being 'caught' out of 343 passing the check points representing 4%.

Trentside Traffic Calming Group

Cllr S Ferguson reported on a recent meeting of the Association of Trentside Parish Councils Group which is looking afresh at the issue of how to reduce speeding traffic through our villages. There were representatives from 4 Parish Councils at the meeting and reports on current local activity were discussed. The meeting agreed that a co-ordinated and consistent approach along our section of the Trent Valley was needed so that drivers get a very clear message - the need to adhere to speed limits when passing through our villages. Cllr S Ferguson further reported on a successful brainstorm of ideas which are now being developed by members of the team ahead of the next meeting on the 24th May. Overall a most positive meeting although it is hoped that at least two members should represent each PC to cover for holidays etc. It was agreed that Cllrs S Ferguson and Hobbs represent North Leverton PC on the Group and noted that the Clerk would continue to Chair the Group for the time being. **Action Cllrs S Ferguson, Hobbs and the Clerk.**

05.16.05. District and County Councillors Reports.

No Reports.

05.16.06. Minutes of the Parish Council meeting held on Monday 4th April 2016

The minutes of the meeting were approved by Council and signed by the Chair as a true record.

05.16.07. Matters arising – Non agenda items

Council noted that the actions on the Clerk have all been completed.

05.16.08. Highways, Footpaths and Public Safety

05.16.08.1. Street Lamps & Furniture, Signs and Waste Bins.

Cllr Ferguson confirmed that he would be forwarding a list of problem street lights to the Clerk for reporting. Council also noted that the seat adjacent to Keeton Way will be refurbished by the Lengthsman during the summer months. **Action Cllr Ferguson (Street Lights)**

05.16.08.2. Mill Lane Corner – Public Safety.

The Clerk reported that he has now received a response from Helen Norton who is dealing with our case confirming that she is checking the all the conditions of the TRO are in place and would be contacting the Clerk in the near future to discuss costs. **Action Clerk to follow up.**

05.16.08.3. Trees on Council Land. Following a site visit Council noted that one of the two trees is leaning over a resident's property enabling children to climb into the property. Council agreed that the tree should be removed and following an estimate by a local contractor, the cost of £80 was agreed. The other tree is to remain. **Action Cllr Ferguson to arrange.**

05.16.08.4. Garden Rubbish in the Beck.

Further to last month's discussion, Cllr Ferguson agreed to write to the resident confirming the position of the Parish Council and the actions taken to assist. **Action Cllr Ferguson.**

05.16.09. The Lengthsman Report

Council noted the work carried out by John Taylor in April and agreed both the Lengthsman Scheme and Village Handyman Invoices for the month. Cllr Hobbs reported that the waste bin opposite the Post Office is of the open top variety and ideally needs to be replaced with a closed top bin. Following discussion it was agreed to swap the bin with the one on the playing field which tends to get full very quickly. **Action Clerk.**

Council noted that the Phone box library is in need of attention / refurbishment. Cllr White agreed to liaise with Cllr McGarry to arrange for the necessary work to be carried out.

Action Cllrs White and McGarry

05.16.10. Reports from Outside Bodies.

Nothing to report this month.

05.16.11. Financial Matters.

05.16.11.1. Bank Reconciliation

The Bank Reconciliation to 18th April 2016 was presented to Council and approved.

05.16.11.2. Expenditure.

The following payments (for the previous month unless stated otherwise) were noted and approved by Council. **Action Clerk.**

D Langmead, Clerk Salary + Exps	£	325.25
Village Handyperson (J Taylor)	£	120.00
Lengthsman (J Taylor)	£	120.00
S Rockcliffe – Website costs	£	16.00
B Crowson – Memorial Garden Maintenance	£	45.00
Holmes Groundcare Maintenance Grass cutting CY March	£	84.60
Holmes Groundcare Maintenance Grass cutting Village March	£	166.80
Holmes Groundcare Maintenance Grass cutting CY April	£	84.60
Holmes Groundcare Maintenance Grass cutting Village April	£	333.60
K Tookey – Audit Fee	£	75.00
Insignia Ltd – Mugs Queens 90 th Birthday	£	526.20
Physio Control UK Sales Ltd – Defibrillator	£	780.00

05.16.11.3. Annual Return.

Council noted the Receipts and Payments Summary for 2015/16 and the bank reconciliation for the year. Following a discussion on some of the items, the Summary was agreed by Council following which Section 2 of the Annual Return – Accounting Statements for 2015/16 was then signed off by both the Chair and the Clerk as required. **Action Clerk.**

05.16.12. The Blacksmiths Playing Field.

05.16.12.1. Weekly Inspection Report

Cllr Hobbs again reported on a 'clear' weekly inspection with no specific issues to report.

05.16.12.2. New Seating

Council agreed to hold this item pending the return of Cllr Erridge.

05.16.13. Correspondence.

The following items of correspondence were reported to Council this month.

- Letter from a resident concerning two trees at the back of the garden. Actioned; see minute ref 05.16.08.3.
- North Notts Community First responder – request for funding. Letter to be circulated to Councillors. **Action Cllr Ferguson.**
- Clerks and Councils Direct magazine.
- Spring bulletin from Came and Co, Council's Insurance Broker

05.16.14. Defibrillator

Council noted that the defibrillator and case has now arrived and arrangements will now be made to have it fitted and commissioned. **Action Clerk.**

05.16.15. Queens 90th Birthday Mug Order

Council noted that the mugs have now been ordered with the Royal Coat of Arms on one side and the Parish Council logo and "From the Parish Council" on the other. The mugs will be distributed to all school children at a presentation ceremony on 10th June at 2pm. It was agreed to amend the delivery address so that the mugs are sent to the Chair's address in good time for the 10th June. **Action Clerk.**

05.16.16. Parish Council Newsletter & Website

Council noted that the next newsletter will be issued in the summer. Council requested that an article concerning registration of vehicles for the Household Refuse Site is included.

05.16.17. Parish Clerk Vacancy

Council noted that the advert has now been released and that one application has been received to date. Council noted the detailed procedure for appointing the new Clerk along with the timeline and that there will need to be a staggered handover of approximately two months. It is planned for North Leverton to go live first possibly with a start date of 1st September followed by Sturton and finally Wheatley so that the full handover will be completed by the end of the year. The Recruitment Group formed from the three Parish Councils will be meeting again on the 1st June to discuss the applications received following the closing date on 27th May.

05.16.18. Emergency Planning incl. Winter Preparation & Residents Questionnaire

Nothing to report this month.

05.16.18. Date of next Meeting

The next meeting of the Parish Council will be held on Monday 6th June 2016 in the Methodist Chapel, starting at approximately 7.30pm. Council noted that the Annual Parish Meeting, starting at 7.15pm, will take place prior to the June meeting of the Council.

Remaining Dates for 2016 are as follows: - 4/7; 5/9; 3/10; 7/11; 5/12;

Dave Langmead – Clerk, tel. 884756

NB. Minutes subject to approval at the next meeting

Distribution: All Parish Councillors, CCllr John Ogle, DCllr H Burton, PC Bill Bailey, PCSO Dave Airey, Notice Boards, & File

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