

Sturton le Steeple Parish Council

www.sturtonward.org.uk

Minutes of the Parish Council meeting held on Tuesday 6th September 2016
at 7.30pm in Sturton Hall.

Present: Cllr Howard (Chair) Cllrs B Marchant, P Appleyard, R Fleming, G Taylor, M Hodgson & A Bradley.

Also present: Clerks D Langmead and S Stilliard.

Sturton Parish Residents: One. **Guests:** PCSO Dave Airey.

PUBLIC FORUM: 10 minutes was allocated for residents to speak

No Issues were raised.

PLANNING MEETING:

Declarations of Interest. None declared.

Applications - None

Decisions - None

Other Planning Issues

PA 14/00422/HSE, Double Garage at Eastmede, Freemans Lane. Cllr Marchant outlined the situation in what appears to be an unauthorised variation of the planning consent on this application. Cllr Marchant updated Council on progress and agreed to continue to monitor the position with Bassetlaw DC.

The Planning Inspectorate ref FPS/L3055/7/71M. Sturton Le Steeple Bridleway No. 25 and Byway Nos. 30; 31; 32; and 33; modification Order 2005. The Order has been confirmed subject to the modifications set out in Para 33 of the second interim decision dated 11th Feb 2016.

This Order means that the following lanes and extensions to roads/lanes are now Restricted Byways – Freemans Lane, Springs Lane, Wood Lane, Common Lane, Cross Common Lane, Cowpasture Lane and Upper Ings Lane. Dog Holes Lane is now a footpath.

A Restricted Byway is a category of right of way created under the Countryside and Rights of Way Act 2000. A restricted byway allows a right of way on foot, on horseback, or leading a horse, cycling and for any vehicles other than mechanically propelled vehicles except in certain circumstances i.e. farmers and others for essential access.

The Sturton Ward Neighbourhood Plan – Monitoring Group.

The Clerk reported on the first meeting of the Group where the planning application 16/00189/FUL in Wheatley was discussed. The group were most concerned with the way the decision to agree this application was made at Bassetlaw's Planning Meeting and with the apparent dis-interest in sound planning reasons for objecting to the application contained in the National Planning Policy Framework, Bassetlaw's Core Strategy and our own Neighbourhood Plan. It was agreed to request an urgent meeting with senior directors and executives at the District Council, and a draft letter, addressed to DCllr Jo White was unanimously approved by Council. **Action Clerk**

PARISH COUNCIL MEETING

09.16.01. Apologies for Absence

Apologies were received from Cllr Lodge, which were accepted by Council.

09.16.02. Comments from the Chair – Agenda changes.

Council agreed to include the following additional items on the agenda: - 11c) Recycling Bins; 13e) PAYE

09.16.03. Declarations of Interest and Confidentiality

No declarations at this stage.

09.16.04. Police Report.

Police Report. –

PCSO Dave Airey reported two crimes in the village last month and none in July. These were a theft of Tools from property in Leverton Road and criminal damage to garden boundary items again in Leverton Road. So far this year, from 01/04/2016, there have been thirty six crimes of interest reported across the beat area. This compares with twenty six reported in the same period last year. As such, four months into the tracking year, these figures equate to an increase in reported crime in that period of ten crimes.

Crime figures for Nottinghamshire Police for the three months, from 01/01/2016 to 31/03/2016, shows that 2% of the total crimes for the whole County were recorded in the Bassetlaw Rural area, an area of some 180 square miles.

Dave reported that many legitimate businesses sell products door to door (windows, solar panels, cleaning products, home maintenance, tree surgeons etc.). Gas, electric and water companies will also visit to read meters. In addition, charities may visit to ask for donations or post collection bags for you to fill and leave out for collection. However, scammers also do the above to part you from your money, gain entry to your home to steal, or profit by posing as charities in order to collect donations.

Door to door scams involve selling goods or services that are not delivered or are very poor quality. You won't get value for money and you may get billed for work you didn't want or didn't agree to. Some scammers conduct surveys so they can obtain your personal details or disguise their real intent to sell you goods or services you don't want or need.

Door to door sales are normally uninvited and the people selling **MUST** leave if you ask them too. Even when a genuine business and product is being sold, unscrupulous employees can sometimes still act illegally.

Dave's Tips: -

1. If someone knocks at your front door claiming to be from a company always check their ID. If you are not happy, then do not let them in your home.
2. Never ring the telephone number on the ID card. Tell the caller to wait outside, shut the door and ring the company's number from the telephone book or website.

Dave confirmed that he would contact Adam Pace and his team of cadets requesting that they come to the village to carry out formal speed checks. **Action PCSO Dave Airey.**

Dave's full report can be seen on-line and in the next edition of the Clays Contact magazine.

Dave asks that residents please continue to report ALL suspicious persons, vehicles and activity to the control room on 101. Where a crime is in progress, or has just occurred, please continue to use the 999 number. Calls of this nature do make a difference in helping to drive crime figures lower.

Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Dave Airey – 07525 226838; PC Bill Bailey - 07910 336844. Email addresses are as follows: bill.bailey@nottinghamshire.pnn.police.uk and dave.airey@nottinghamshire.pnn.police.uk

09.16.05. Traffic Speeding / Calming Issues

09.16.05.1. Trentside Traffic Calming Group

Cllr Taylor reported on a successful meeting in July where a number of traffic calming successes were noted and further measures discussed. Council noted that letters are planned to be sent to parents of schoolchildren and that Community Speedwatch recruitment is now underway starting with an article in the Retford Life Magazine. Council further noted that there is a meeting with Highways on Wednesday 7th to take the issues on and a further meeting of the group on Thursday 15th September.

Action Clerk for Agenda.

Council also noted a number of complaints about the speed of large farming machinery through the village. Cllr Bradley confirmed that the maximum speed is 20mph for such vehicles. Council also noted that the white lines at the Gainsborough Road / Station Road junction have worn away with a request to arrange re-painting. **Action Clerk.**

09.16.05.2. Speed Limits – Wheatley Road

The Clerk reported that he has received confirmation from Helen North who is dealing with our case at the County Council of the signage to be adopted and that we now await a progress report on the timing of the installation. **Action Clerk to follow up.**

09.16.06. The Lengthsman Scheme.

Cllr Appleyard reported on jobs carried out by the Lengthsman along with jobs in the pipeline. Council noted that the hedges along Station Road to the bridge have been cut back on the north side along with the siding back of the footpath. One overhanging Hedge remains in this stretch and it was agreed to write to the owner with a request to cut back the hedge to expose the street light pole and the edge of the footpath (approximately 18 inches). Whilst the hedge concerned has been trimmed, it still overhangs the footway forcing push chairs into the road with the associated dangers that brings. The Lengthsman invoices for July and August were signed off. **Action Clerk for letter.**

Following the excellent work carried out by the Lengthsman during the last 11 months it was agreed to increase his hourly rate. **Action Clerk & Cllr Appleyard**

09.16.07. Minutes of Meeting held on Tuesday 5th July 2016

The minutes were approved by Council and signed by the Chair as a true and accurate record of proceedings.

09.16.8. Matters Arising – Non agenda items.

None.

09.16.9. Correspondence.

The following items were noted by Council this month: -

- Clerks and Councils Direct magazine
- 'Shout Up' poster – Notts CC
- Shale Wealth Fund Consultation
- A card from one of our younger parishioners concerning an accident with one of the newly planted trees. A response was sent by Cllr Marchant on behalf of Council.

09.16.10. Emergency Planning – Cllr Bradley

No issues to report.

09.16.11. Highways and Public Safety

09.16.11.1. Street Lights and Pot Holes.

No issues to report this month.

09.16.11.2. Recycling Bins

Council noted a number of complaints about the bottle banks being full and a variety of containers being left at the base of the banks including bottles and assorted glass containers. It has also been reported that some of the empty bottles left around the base of the banks can only be described as 'trade waste'. Council agreed to place a laminated notice on the bottle banks and to publish a note on using the bottle banks in the Clays Contact and on the website to reinforce the following message..

Action Clerk.

BOTTLE BANKS.

If the Green bank is full, the brown bank can be used for green bottles and vice versa.

If any of the bottle banks are nearly full please phone the number on the banks to request that they are emptied.

Please take any containers home with you for disposal in your green or blue bins or to use again.

Only clear glass is to put into the white bin.

09.16.11.3. Other Issue / Matters to Report.

Cllr Appleyard reported that the goal mouths need filling and re-seeding/re-turfing. Council agreed that some weed killing is required and it was agreed to contact Holmes Groundcare in the first instance. **Action Cllr Appleyard (goalmouths) & Clerk (weed killing)**

Council also noted a number of complaints about the closure of Cross Street over the weekend 3/4 September. Whilst it was acknowledged that a diversion route was in place it was clearly not signed correctly as many drivers, including buses, arrived at the obstruction from both sides and then had to turn around. The work was in fact completed on Saturday but the signage was not removed until later on Sunday to the extent that villagers removed the signs themselves. Council agreed to make a formal complaint and request that all road works requiring closure are carried out over-night on this main link road. **Action Clerk.**

09.16.12. Heritage Projects.

09.16.12.1. Segelocum

Cllr Fleming and the Clerk reported on the latest developments and the postponement of the exploration of the new road at the request of the local farmer. Council noted that permission has now been agreed with Historic England to excavate sections of the scheduled monument of Segelocum and it is planned to begin this work this month (September). Further information can be found on the Sturton Ward website at <http://www.sturtonward.org.uk/segelocum-archaeology-project/>

09.16.13. Finance

09.16.13.1. Monthly Bank Reconciliation.

The monthly bank reconciliation to the 11th August 2016 was agreed and signed off by the Chair.

09.16.13.2. Accounts for Payment.

The following accounts were agreed to pay:

Action Cllrs Fleming and Marchant to authorise & Clerk for cheques.

D Langmead – Clerks salary and expenses (July & August)	£	659.87
S Rockcliffe – Website work (July & August)	£	32.00
J Foster – Lengthsman work (July)	£	291.50
J Foster – Lengthsman work	£	193.84
Holmes Groundcare – Grass Cutting, Village – (June)	£	357.60
Holmes Groundcare – Grass Cutting, Churchyard – (July)	£	284.46
Holmes Groundcare – Grass Cutting, Village	£	357.60
Holmes Groundcare – Grass Cutting Churchyard	£	284.46
Yellow Bus Catering – Buffet for Segelocum Launch (2 nd chq; HLF)	£	625.00
The Play Inspection Company – Annual Inspection	£	114.00
Came and Company – Annual Insurance Premium	£	1091.76

09.16.13.3. Lengthsman Grant

Council noted that the Lengthsman grant has been agreed and received as lead council for another year. Council will receive an additional £962.50 towards the cost of the Lengthsman. Council agreed that the administration expense provided by the County Council is settled in two payments of £150 at the end of September and the end of March. **Action Clerk for payments in October.**

09.16.13.4. Annual Audit

Council noted that the External Auditor has returned the Audit requesting that the way in which the borrowings are reported is changed to exclude interest. The Clerk confirmed that the corrected figures will be input for next year's return. The 'Notice of Conclusion of Audit' will now be published on the website as instructed. **Action Clerk.**

09.16.13.5. Annual Insurance Renewal.

Council noted that the renewal documents have been received with a renewal date of 1st October. The premium has increased by 4% due to the increase in IPT from 6% to 10% wef 1st October 2016. The policy is in a long term agreement which expires on 30th September 2018 and as such the only increase due is the indexation of the sums assured of the assets. The play equipment sum assured has been increased in line with the asset valuation for insurance purposes from the Play Inspection Company's 2016 inspection report.

09.16.13.6. PAYE

Council noted that it is now compulsory for employees of the Council (the Clerk!) to be paid by PAYE rather than by cheque as in the past. The new Clerk, present at the meeting, suggested that the task of setting up and maintaining the scheme would be onerous and time consuming. Her accountant has agreed to set up and operate the scheme on behalf of the Council at a rate of £50pa. Following a brief discussion Council accepted these terms and requested the new Clerk to arrange for the scheme to be set up forthwith. **Action Clerk (Sara Stilliard)**

09.16.14. Reports from Other Committees

09.16.14.1. Playing Field – Cllr Appleyard.

Council noted that the roundabout has now been repaired with thanks to both Cllr Appleyard and Bradley for their efforts. Cllr Appleyard reported that the remaining equipment is fully functional and passes the risk assessment criteria. Council agreed that the play park is much tidier with hand mowing. Cllr Appleyard also reported the following: - the waste bin at the top of the playing field is missing (stolen) and requires replacement. **Action Clerk.**

The hedge along-side Brickings Way needs cutting back. **Action Clerk to arrange.**

Cllr Appleyard mentioned that he has been approached by youngsters suggesting that the ramp is not good and that there is a lack of good play equipment for them at the top end of the playing field. Cllr Appleyard agreed to look into the various options and report back at the next meeting. **Action Cllr Appleyard.**

It was also agreed to program in The Play Inspection Company to carry out next year's inspection. **Action Clerk.**

09.16.14.2. Sturton Hall Management Committee – Cllr Appleyard

Cllr Howard reported that the Kali Theatre Group will be performing their version of "My Big Fat Cowpat Wedding" at Sturton Hall on Sunday 16th October starting at 3.30pm. The cost is £10 per ticket which includes afternoon tea; a licenced bar is also available. The event will be widely advertised for what should be a fun afternoon's entertainment. **Action Cllr Howard.**

Cllr Marchant reported that the WI will be hosting a fashion show (ladies!) on Tuesday the 18th October starting at 7.30pm in Sturton Hall. The event will be advertised locally.

09.16.14.3. The Parish Forum, Regional Conference, SLCC and NALC Issues – The Clerk
Council noted that the Rural Conference will be held on 22nd September in Retford Town Hall starting at 2pm (2 hours). The agenda includes only 2 items – an update on devolution and more on the developing Bassetlaw Plan.

Council also noted that the next Bassetlaw Forum will be held on 17th October at the Retford Enterprise Centre from 7pm to 9pm.

09.16.15. Sturton Quarry

Nothing to report this month.

9.16.16. Parish Council Vacancy

Council agreed to maintain the advertising until the post has been filled and that Councillors will continue to 'prospect' amongst residents living within 3 miles of the village.

Action All Councillors.

09.16.17. Village Update – Non Agenda Items.

No items this month.

09.16.18. Date of Next Meeting

The next meeting of the Parish Council will be held on Tuesday 4th October 2016 in Sturton Hall starting at 7.30pm.

Proposed dates for the remainder of 2016 are as follows: - 1/11, & 6/12.

Dave Langmead – Clerk, tel. 884756,

NB. Minutes subject to approval at the next meeting

Distribution list: All Parish Councillors, CCllr J Ogle, DCllr H Burton, Clays Contact, Steve Rockcliffe, PC Bill Bailey, PCSO Dave Airey, Notice board & file.

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