



## Minutes of the Village Hall Committee Meeting

**Tuesday 19th April 2016 at 7.30**

<b>Present:</b> Carole Tasker	Chairman/Cricket Club Representative
Rose Sharpe	Secretary/ Acting Treasurer, Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Churches in Wheatley Representative
Alan Ryder	Village Representative
Charlotte Wright	Parish Council Representative
Leah Wilcox	W.I Representative
Wenda Tasker	Clays Horticultural Society Representative
Geoff Ward	Vice Chair/ Bowls Club Representative
Val Smelt	Brownies & Guides Representative
Kerry Driver	Booking Clerk/ Caretaker

### 1. **Apologies** None

Steve Rockcliffe was present to answer questions regarding the village website. After much discussion it was decided that the Village Hall needs a new email address. **Action: Steve will see what email addresses are available and let RS know.** He advised that submitting information to the website "blog" was a quick way to circulate information. He is also able to put an online enquiry form for bookings on the website. The present website will be tweaked hopefully with more and better photos with the Facebook part taking centre stage. Steve was open to any other suggestions in the future.

### 2. **Minutes of the committee meeting** Previously circulated

The minutes were signed as a true and correct record.

### **3. Matters Arising (not on the agenda)**

**CT** had written to Dee Miles but had had no word back with regard to the P.A system.

**KD** had cleared up the booking fee query that **CT** had questioned at the last meeting.

**RS** is at present holding the Howdens Kitchens people off for now till we see if we get the grant.

### **4. Correspondence**

Hilary Bennett had sent an email requesting we have a paper towel dispenser in the kitchen. It was deemed a good idea and **CT** is to go ahead and order one.

**Action: CT to order paper towel dispenser from Viking**

### **5. Treasurer's Report** As previously circulated

**RS** was thanked for all her hard work with the annual accounts and treasurer reports.

Well Versed made £519.35

It was agreed to take **JP** off as a cheque signatory and add **GW**

**Action: RS to complete the paperwork and obtain signatures etc from GW and JP**

**RS** found by chance a funding scheme via the Co-op bank. We need to think of something to apply for.

**Action: KD suggested a glass washer and will investigate details for RS**

### **6. Caretakers Report** As previously circulated.

**KD** says there are still problems with the heating. It was agreed to wait till the boiler is serviced in August to rectify any problems.

**KD** is to book a week out of the diary in August to polish the floor.

The heating vents need attention.

**Action: Maintenance team to investigate.**

### **7. Fundraising** Minutes previously circulated.

The Badapple Theatre will be appearing on 7th May. Not many tickets sold so far.

Waikiki Meeting will held on **May 31st at 7.30pm**. Please ask your group if they are

willing to participate.

A quiz night will be held on 11th November. It is confirmed that Ted Pasley will be willing to be quiz master.

It was settled that an outing to both Woburn Abbey and Bletchley Park was the most popular choice at a cost of £32 per person and £29 for OAP's. **CT** ran through the itinerary and possible dates would be a Tuesday or Wednesday in September. **CT** to secure a date.

### **Drinks licence**

**AR** ran through the licence changes which are now up and running. We will have to be very careful and responsible with regards to the licence. After much discussion it was agreed to charge £25 for anyone wanting to have a cash bar. A form needs to be filled in when the bar is used by hirers and a bond needs to be taken which will be refundable.

**Action:AR is to do more work on the conditions of hire before a decision is made.**

Village ventures menu has been sent out. **CT** would welcome a speedy response with menu choices.

**Action: all committee members to send choices to CT**

Next fund raising meeting to be held on **Tuesday 3rd May at 9am**

### **9. Maintenance**

The heating vents need attention.

The door hold back hooks have both come free from the wall and need securely re attaching.

**Action: Chris has offered to try and sort**

**Action: MB has some guttering to alter.**

**Action: CT is to enquire as to how much it would cost to replace the double glazed windows which have 'failed' in the hall .**

### **11. Grant applications**

**RS** reported on all three grant applications.

1. We are awaiting for the go ahead for the new lighting in the meeting room with the Grant from Notts County Council Supporting Local Communities fund.
2. The application to VEOLIA for £48900 has been submitted with a decision date of

June 6 2016.

3. RS is currently working on the application to WREN for £40000.

#### 11. **AGM**

The AGM will be held on May 17th at 7.30pm before the committee meeting. At present there is a vacancy for a village representative as JP will not be seeking re-election..

**Action: RS to advertise the AGM**

#### 12. **AOB**

**KD** is on holiday from the 6th May.

It was agreed not to hire out village hall chairs for a private local function.

It was agreed to give copies of our hiring documentation to South Leverton Institute Committee. **KD** is to forward the documents to help them out and point out that the documents are geared to our village hall. She will also point them towards NAVACH for further information.

**KD** pointed out that the curtain in the hall is now very rotten and could everyone take a look. This issue needs addressing in the future.

**KD** purchase 100 new teaspoons and an oven shelf.

Tea towels are in short supply. Donations will be gladly received.

**CT** Asked for everyone to take note of how easy it was to shop via "Easy Fundraising" and to try and give it a go.

#### 13. **Next meeting/AGM 17th May 2016 at 7.30pm**

As there was no other business the meeting closed at 9.55pm