

# Minutes of the North and South Wheatley Village Hall management Committee Meeting



Tuesday 17<sup>th</sup> January 2017 at 7.30pm

<b>Present:</b> Carole Tasker	Chairman/ Cricket Club Representative
Geoff Ward	Vice Chair/ Bowls Club Representative
Rose Sharpe	Secretary/Treasurer/Village Rep
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Churches in Wheatley Representative
Alan Ryder	Village Representative
Charlotte Wright	Parish Council Representative
Alan Guest	Wheatley Family History Representative
Sandy Sanderson	Village Representative
Wenda Tasker	Clays Horticultural Society Representative
Kerry Driver	Booking Clerk / Caretaker

- 1. Apologies:** Val Smelt Guides, Rainbows & Brownies Representative  
Leah Wilcox WI Representative

- 2. Minutes of the December 19 2016 committee meeting:** As previously circulated.

The minutes were signed by CT as a true and correct record.

- 3. Matters arising from the minutes:**

The P.A system has not yet been returned to the village hall. Waiting for the hall maintenance work to be completed.

There has not yet been any contact with Francesca Chaibi (PTFA). It was agreed to leave it for a short while because Francesca has recently been in hospital. **CT to contact**

Geoff had obtained two prices for a more advanced CCTV camera. The prices being £692+VAT and £898+VAT to supply, install and test. After much discussion it was agreed to put on hold for now.

- 4. Correspondence:** None

5. **Treasurer's report:** As circulated. **RS** reported that she has set up a new standing order for the broadband as Focus Business Services are no longer collecting the monthly fee. It is now payable to 'Sharpes' and RS has set up the DD to be collected monthly.

RS reported the NAVACH subscription is to stay the same at £50 per annum and the committee agreed to renew.

The utility bills have been looked at by AG and RS. It was agreed to stay with British Gas as they have given us a favourable fixed price 1 Year contract for Electricity and for Gas.

6. **Caretaker's report:** As previously circulated. The urinals in the gents toilets are still not working properly. **GW** has ordered a new part which will be fitted, hopefully this will at last solve the problem.

It was agreed to dispense with the old curtain poles and microwave.

**KD** reported that at last all the outstanding booking forms had now been submitted. Also after a recent event a HDMI cable had gone missing, probably by mistake.

**AG has agreed to supply another one.**

**RS** updated the key register.

KD Full and spare sets

RS Full set

CT Full and part set

GW, AR, MB, TK Barrier, grille and front door keys

**AR** is to reinstate the "fire signs" once the redecoration is complete.

7. **Fund raising:** **CT** has at last taken delivery of the Village Ventures brochures Jan - May 2017.

Forthcoming Event: 'Kel Elliott and her Three Man Orchestra' presenting "Truth and Tall Tales" on Saturday 25 February 2017 at 7.30pm. £10 per ticket. Nibbles will be served. Bar opens at 7pm.

**Action: RS to complete and distribute the publicity**

Table top sale Saturday 11 March 2017

Badapple Theatre present "Eddie and the Gold Tops" on Friday 7 April

Ron Spence will be appearing on Saturday 13 May.

For tickets to any event please contact **CT**

**CT** ran through information she had gathered with regards to holding a film club. After a small discussion it was agreed she would find out more information for the next meeting.

The popular Christmas event, Thursford is on again this year in November. **CT** is to find out more details.

8. **Maintenance:** (See 11. kitchen item)
9. **Grants:** RS reported we have received £100 from Hugh Burton's District Councillor's Fund. John Ogle has promised a sum towards the purchase of the blinds.
10. **Newsletter (review)** The news letter is proving very popular. It costs around £35 per issue to produce, but we have spent less money advertising events in the "Clays Contact". After discussion of various options, it was agreed to keep printing the newsletter in colour and asking if individuals and companies might like to sponsor and issue.

**KD** presented details of a new user of the village hall who would like to provide Ballroom dancing classes and asked if a strap line could be added to the next edition of the news letter, just to promote the new class. This was deemed a good idea. **KD** is also going to put it on the Facebook page, RS has reproduced the original poster and will circulate it to the website, Retford Times (AG), Retford Life (JB) and around the email circulation list.

11. **Kitchen:** The new kitchen has been well received by all and lots of compliments have been given for that and the redecoration of the hall as a whole.

Update (as Jan 17)

Despite being very appreciative of the fact that we have been awarded a new kitchen by Howdens, the committee noted their disappointment with the actual installation process and some of the finish. The overall appearance is, however, really good and the issues which need attention are being sorted.

**Action: CT to write to Howdens to thank them but also to note our concerns about the installation for their information.**

**Action: CT to write to Val Thurlow to thank her for nominating the hall to receive a new kitchen.**

The electrical work in the kitchen which included new lighting, rewiring for appliances was carried out by Ian Hughson. Cost approx £936.60

The old flooring will be taken up and the new flooring will be laid this week by Oakley Flooring Solutions. Cost £565.00

Hire of Skip. Cost £185.00

One of the issues with the installation left the cooker without a 'splashback' and so a piece of stainless steel will be fitted to rectify this.

**Post meeting note: AFT(UK) Ltd from Hallcroft will be measuring up and fitting a stainless steel splash back w.b. Jan 22. Cost £397.55**

RS gave details of the new dishwasher which she will order to be fitted once the new floor has been laid. We are ordering a Maida Halcyon at a total cost of £2700 to include site survey, delivery and installation.

**Action: RS to order new dishwasher**

**Post meeting note: the quote for the dishwasher is £3132.00 which will include an automatic water softener system**

WT queried the fact we have not installed an instant hot water boiler. It was discussed and could be installed at a later stage.

**Other improvements:**

The redecoration of the whole hall was undertaken by 'JLM Paste and Paint' who have carried out the work extremely well, to a very high standard, fitting around the other trades and running of the hall. Cost £2177.71

The old window curtains in the main hall and committee room have been replaced with black-out blinds by C & S Designs Curtains and Blinds Ltd, Rossington . Cost £595.00.

We plan to replace the stage curtains in the not-too-distant future and improve the stage wings..

12. **AOB:** The invoice for the electric supply was handed to **CW** to pass to the PC.

**GW** is to carry on filling in the meter reading book for the bowls club electricity.

As there was no other business the meeting closed at 9.15pm

Next meetings:

Fundraising meeting            Monday 6 Feb 4pm

Committee meeting            Tuesday 21 Feb 7.30pm