



Minutes of Wheatley Village Hall Management Committee Meeting Tuesday 16th May 2017 at 8.00pm

Present:

Carole Tasker	Chairman/ Cricket Club Representative
Rose Sharpe	Secretary/Treasurer/ Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Church in Wheatley Representative
Alan Guest	Wheatley Family History Representative
Geoff Ward	Vice Chairman/ Bowls Club Representative
Alan Ryder	Village Representative
Leah Wilcox	WI Representative
Kerry Driver	Booking Clerk/ Caretaker

1. **Apologies:** Charlotte Wright Parish Council Representative
Sandy Sanderson Village Representative
Wenda Tasker Clays Horticultural Society Representative

Election of Officers for 2017/2018

Chairman	Carole Tasker	Proposed	AR	Seconded	LW
Vice Chairman	Geoff Ward	Proposed	AR	Seconded	LW
Treasurer and Secretary	Rose Sharpe	Proposed	AR	Seconded	AG

Concern was expressed at RS taking on both offices but no-one else volunteered to take on either office. To help RS, JB will continue to take notes at committee meetings for RS to write the minutes from. AG will assist by taking on tasks such as energy price comparisons etc.. AR advised RS to ask for help when needed.

2. Minutes of the April committee meeting:

The minutes were signed by CT as a true and correct record.

3. Matters arising :

GW has put a lock on the cupboard which is to be used to house village hall items.

GW and Chris S have repaired the door stop and 'hold backs', also the veneers which are peeling on the hatch doors and committee room/main hall door.

RS didn't register our interest in the Parliament Day, because it appears to be aimed more at youth groups.

RS to confirm 'Guide Dogs' may have a charity stall at the June coffee morning.

After discussion it was agreed to purchase an 8 ltr 'Baby Burco'" water boiler.

Action: RS to purchase.

RS has ordered the new table trolley and it is due to be delivered to her house on Thursday 18 May

4. Correspondence:

Brian Shead had been in contact with regards to the advert in The Clays Contact, which is due to expire. The price to renew is charged at £86.09.

Action: RS to renew.

RS has received notice from Bassetlaw District Council r to say that the planning permission for the village hall kitchen has now lapsed.

5. Treasurer's report: As circulated.

RS went through the April finance report and the finance report from the Ron Spence event.

RS has updated the Finance Policy with regards to controls regarding BACS payments which, unlike cheques, do not require 2 signatures . In future, RS will ask CT or GW to check and sign the bank statement each month. The committee agreed with the changes and RS will attach a copy to the Lease/ Constitution.

Action: RS to attach new Policy to the Lease

6. **Caretaker's report:** As previously circulated.

Points arising:

KD reported the dishwasher is still causing problems. The issue was discussed and it was agreed that organisation reps should discuss the issue at their own committee meetings. It was agreed that the machine provides an option for people to use if appropriate. Concern was expressed about individuals not reading the instructions and assuming it operates like a domestic machine.

Action: RS to produce a sign asking users to read the instructions

Tables are being left out after cricket and should be put away

Bassetlaw District Council has booked the village hall for the general election on June 8

7. **Fund raising:** Notes from May F and S meeting previously circulated.

The Ron Spence evening was enjoyed by the 50 who bought tickets so much so that AR is to contact Ron with regards booking him for the planned dance on February 17th 2018

There are still seats spare on the Thursford coach trip on November 9. Please contact Carole if you require tickets.

CT has not yet heard from Village Ventures as to whether we have been successful in our bid for events. Normally find out June.

8. **Maintenance:**

Nothing further to report.

9. **Grants:**

RS has application forms from the Co-op bank and the Rotary Club for small grants. We need quotes for curtains etc before we can submit these.

Action: JB to obtain an estimate for the stage curtains

Action: RS to contact 'Stage Systems' to obtain information regarding a solid 'valance' for the stage

Discussion on the stage improvements to be on the July Committee meeting agenda

10. **Newsletter:**

AR is currently compiling the next edition.

Action: CT to do a review of the Ron Spence evening.

Action: AR will include details of the committee from the AGM.

12. **AOB:**

RS asked if some of the committee would assist in a 'Spring Clean' to include sorting the cupboards, glassware etc.

It was agreed to carry this out on Friday 9th June 9-11am. RS, CT, GW and AR volunteered to help.

AR explained that the CHS speakers are experiencing difficulties with the sound system when giving talks. After discussion it was agreed to purchase a wireless lapel mike etc compatible with our P.A system

Action: GW to investigate and order from Hilltop

RS explained that the Retford Times has stopped including North Wheatley in the Village News. AG has given up trying to get items included.

Action: CT is to write to the editor to express our concern.

As there was no other business the meeting closed at 9.40pm

Next Meeting:

Fundraising meeting	Monday 5 June	4pm
Committee meeting	Tuesday 20 June	7.30pm