



Minutes of the Village Hall Committee Meeting Tuesday 19th January 2016 at 7.30

Present: Geoff Ward	Vice Chairman, Bowls Club Rep
Rose Sharpe	Secretary, Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Churches in Wheatley Representative
Alan Ryder	Village Representative
Charlotte Wright	Village Representative
Val Smelt	Brownies & Guides Representative
Kerry Driver	Booking Clerk

- 1. Apologies** Carole Tasker Chairman, Cricket Club Representative
Wenda Tasker Clays Horticultural Society Representative
Leah Willcox W.I Representative

- 2. Minutes of the committee meeting** (November & December 2015)
The minutes were signed as a true record and duly signed by **RS**

3. Matters Arising (not on the agenda)

RS reported that the Smart Meter has been registered with BG.. She has received numerous revised bills and credit notes for the gas account dating from December 2014 and, having spoken to BG, has established that the revised bills are accurate readings from the Smart meter.

Post meeting note: RS has had difficulty accessing the account online but, since returning from holiday, has found that she is able to access the account.

GW says that the church will let us have the lapel mike and microphone system on long term loan (a new wireless lapel microphone would cost £205) but KD not so sure.

Action: CH is to ascertain what the situation is and report back.

RS reported that the new letting rates will be published in the March edition of the Clays Contact when current users have been notified by letter/email.

Action: CT is to update users via a letter.

Action: RS to publish new rates in the Contact

AR has no issues with fire plan.

CW has heard nothing from The Johnstones Paint Competition.

- 4. Correspondence** None

5. Treasurer's Report (previously circulated)

RS went through the new-style spread sheet and December financial report which, she hopes, will help when producing the Annual Accounts in April and enable us to see how we manage the running of the hall and its associated costs. All fundraising and donations have been moved to the 14 day account.

6. Caretakers Report

As Circulated.

Points arising:

After many efforts by KD and RS to obtain outstanding payment for a letting, it was agreed to write the debt off.

The hall is to be used as a polling station and for the count for the Neighbourhood Plan referendum on Thursday 10 February 2016.

The letting figures for December 2015 are very impressive.

RS had looked at a work place pension for **KD**. It was thought that **KD** would not be able to enrol. **KD** was given the relevant information to takeaway and read.

7. Fundraising

The notes from the previous meeting had been circulated with the agenda.

The arrangements for the Afternoon Tea on Sunday 25 February 2015 to be finalised at next fundraising meeting on Monday 1 February at 4pm.

Vamos puppet theatre are to perform on Saturday 12th March. Tickets £10 each £5 Children. There will be a bar and nibbles.

Action: RS to produce publicity.

Action: AR volunteered Fiona to produce labels with the event details on for the fliers. RS to send details to AR/FR

Action: RS to send JB details for Retford Life

Drinks licence

AR has had mixed information and so RS contacted Karen Tarburton for clarification. KT has been in touch with the Licensing Officer at Bassetlaw and has sent us details of the Premises Amendment documentation which she believes will cover the addition of alcohol to our licence. AR to look through the papers and find out more before we agree as to what we will do next. Maybe a letter to Hugh Burton could help.

Action: AR to pursue

8. Village Website

It was thought that the website was disappointing. RS will be able to send our events publicity to KD to put on the Facebook page of the website and then send other general info such as the monthly minutes to the website direct. All a little uncertain of how it's going to work and the committee felt a meeting of those groups involved would be useful.

After discussion it was felt it is early days with the website and with help from the web master and our input it can be much improved.

Action:RS is to pass on feedback.

Action: KD with help from CW are to set up a village hall email address.

KD is happy to carry on with the Facebook page.

9. Maintenance

Prices for the revamp of the meeting room and entrance foyer were presented.

Magnolia eggshell oil based paint £65 for 5ltrs, new curtain pole, £190, Curtains dry cleaning from £50, Vertical blinds £45- £80 per window. **AR** to send off for samples.

All present at the meeting were in favour of the revamp.

MB to get the paint.

KD checked the lettings diary for suitable dates for decorating: 22nd, 23rd March & 29th, 30th March are possibilities. To be finalised at the next meeting.

Post meeting note: RS has asked MB to delay ordering the paint as, in her 'Treasurer's hat', she feels we should not spend too much on the paint to be used in the entrance foyer as these walls will be taken down should our grant applications to Veolia and WREN be successful. She is also conscious that we should possibly wait until we know whether or not our application to Notts CC for a grant for the lighting improvements has been successful which will be in April. The redecoration could then be carried out in April/May after the lighting has been changed.

10 Grant application

The whole project is £170,000 including VAT and contingencies. RS has completed the application for Phase 1 for £80,000 (Kitchen extension, fittings, cloakroom and ramp at stage fire exit) and will send it in to Veolia after checking next week. The decision will be on June 6. If this is successful, there will only be two days to submit our application to Wren on June 8. Their decision from WREN will be in September. **RS** says that only 25% of applications to VEOLIA are successful. Fingers Crossed.

11 AOB

No one attended the "Memories Cafe" on Tuesday 19 January and it was agreed to make no charge for the hire of the hall as KD and RS used the time to have a meeting regarding village matters.

It is soon to be the 20th Anniversary of the Village Hall. Ideas for marking this event welcome.

Dates for the diary:

Sunday 17th July Waikiki beach party.

Sunday 30th October Tractor Run

Next Committee meeting Tuesday
Fundraising and Social Sub-group meeting Monday

16th February 7.30pm
1st February 4PM