



## Minutes of the Village Hall Committee Meeting

Tuesday 19th July 2016 at 7.30

<b>Present:</b> Carole Tasker	Chairman/Cricket Club Representative
Rose Sharpe	Secretary, Treasurer / Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Churches in Wheatley Representative
Leah Wilcox	W.I Representative
Wenda Tasker	Clays Horticultural Society Representative
Val Smelt	Rainbows, Brownies & Guides Representative
Alan Guest	Wheatley Family History Group
Kerry Driver	Booking Clerk/Caretaker

1. **Apologies** Charlotte Wright, Geoff Ward, Alan Ryder.

2. **Minutes of the committee meeting** Previously circulated

The minutes were signed as a true and correct record.

3. **Matters Arising (not on the agenda)**

**CT** had not yet spoke to Dee Miles with regard to the P.A system.

**Action: CT to contact Dee**

**CT** has spoke with the cricket club about the chair issue.

**CT** reported that the invoice from "Badapple Theatre" had now been received and paid.

**CT** formally welcomed Alan Guest to the meeting having not done so at previous meetings.

4. **Correspondence**

Defibrillator training is to take place on Wednesday 31st August and Monday 3rd October 2016. It seems unclear who needs to be trained.

**Action: RS will email Dave Langmead for further information.**

## 5. Treasurer's Report

As previously circulated. **RS** ran through the accounts for June and the profits table for the Coffee Morning in June and Badapple Theatre. The good news 'hot off the press' was that Waikiki has made approx £1394.14

## 6. Caretakers Report:

As previously circulated.

Items arising:

**KD** reported that the Wi-Fi wasn't working, but then found that someone must have switched off the plug!

There have been 13 lights replaced in the month but it was agreed to 'make do' with the existing lights as the electrician will be replacing the existing with LEDs throughout in early August.

## 7. Fundraising:

Minutes previously circulated.

**CT** confirmed we have four Village Venture dates for the dairy. We have Opera Dudes on Sunday 2nd October, Friday 2nd December will be 'Jez Lowe's Snowed In'. Saturday 25th February will be "Truth & Tall Tales" with Kel Elliott and on Friday 7th April will be The Badapple Theatre with "Eddie and the small tops"

It was realised that the event on Friday 2nd December will clash with the brass band concert at church.

**Action: LW is to email Hilary Bennett to see if the date for the brass band could be changed. CT to contact 'Live and Local' to see if they can change the date for Jez Lowe**

**Alcohol Licence:** The new Booking form and Conditions etc, incorporating the changes, are to be trialled this coming weekend with a Christening Party in the village hall.

**Labelling of food:** **RT** has filled completed the Food hygiene assessment for the hall which will determine whether we will receive an official check.. As a result, it was clear that we will have to display a list of allergens in the hall when we prepare food for sale..

**Action: VS to check the Allergens list in Chapel/Church**

**WT** thought that we should have a box of blue disposable gloves to use when preparing food, this was deemed a good idea.

**Action: RS to order**

**Waikiki:** The day was a huge success. Thank you Kerry for all your hard work. The feedback was very positive and some folks had taken time to congratulate the hard work that was involved on the day. Ideally for next year we need more man power, especially around the water park/ bouncy castle area and to help with clearing the sand at the end of the day..

**Dates for next years diary :**

Coffee Mornings:- March 11th/June 10th/ September 9th/ December 2nd 2017

Waikiki :- 23rd July 2017 (the last day of term needs to be established before this is confirmed)

Tractor Run :- 29th October 2017

8. **Maintenance :** **MB** has cleaned the gutters around the hall. A tennis ball was blocking one fall pipe, this has now been removed and the pipe unblocked. He also brought to attention that some of the guttering, guttering clips need attention. Also to avoid damage from footballs some of the down pipes need to be protected with gutter guards. Whilst up on a ladder **MB** reports that the roof seems to be in good order, which is good news.

**Action: MB will get a price for the items needed for the repairs.**

The lighting project is in hand and the electrician is due to commence work on 8th August.

Redecoration: It was agreed to get a quote from Chris Peck before any redecoration is started.

**Action: ? to contact Chris Peck**

The window blinds have been on hold until the lighting was replaced but could now be progressed.

**Action: AR to 'resurrect' prices for blinds for the committee room and main hall (Including black out blinds for the main hall).**

9. **Grant Applications:** **RT** has completed a Stage 1 application to The British Lottery for possible funding to replace the grant refused by Veolia. Stage one takes 6-8 weeks for a reply, we will then hear if we can then apply for a Reaching Communities grant.

It was also noted that we need to keep an eye on the planning permission that has been granted. This runs out in December. We need to start some kind of work before it runs out to avoid having to apply again which is both costly and a lengthy process.

10. **News Letter:** There will be no news letter in August. The village survey will go out in August instead.

**Action: RS and AR shortly to meet to finalise the questionnaire.**

All the committee members present signed the Declaration of Acceptance having read the lease/constitution.

11. **AOB:**

**WT** thought it would be a good idea to serve cups of strawberries at next years

Waikiki, this was an excellent idea.

**CT** reported that she has had a very large punnet of strawberries stolen from the boot of her car. **KD** will ask **GW** to check the CCTV to see who the culprit is.

**VS** started a discussion regarding the fact that we do not receive a precept from the Parish Council. This would help them ask about a possible reduction in village hall booking fees for Rainbows.. **RS** said that the Lease allows for a 50% reduction in the fees for Uniformed Children's Groups. **CT** said that the PC had refused a precept 4 years ago for the hall.

**Action:CT is to ask CW to enquire with the Parish Council about a possible "precept"**

13. **Next Meeting:** The next committee meeting will be held on **Tuesday 16th August 2016 at 7.30pm**

The next fund raising meeting will be held on **Monday 1st August 2016 at 4PM**