



Minutes of the Village Hall Committee Meeting

Tuesday 16th February 2016 at 7.30

Present: Carole Tasker	Chairman/Cricket Club Representative
Rose Sharpe	Secretary, Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Church in Wheatley Representative
Alan Ryder	Village Representative
Charlotte Wright	Parish Council Representative
Leah Wilcox	W.I Representative
Kerry Driver	Caretaker/ Booking Clerk

1. Apologies

Wenda Tasker	Clays Horticultural Society Representative
Geoff Ward	Bowls Club Representative
Val Smelt	Rainbows, Brownies & Guides Representative

2. Minutes of the committee meeting Previously circulated

Accepted and signed by CT

3. Matters Arising (not on the agenda)

CH reported that Andrew Walster was willing to let the village hall have use of the lapel microphone as long as The Church in Wheatley could use it when needed. **CT** is to write to clarify the arrangement, this will then see that it is properly minuted with the Church in Wheatley. It was also agreed that it would be better if the equipment was stored securely within the village hall.

Action : CT to write to The Church in Wheatley for confirmation.

4. Correspondence None

5. Treasurer's Report

As Circulated. RS went through the report and indicated the balances in the accounts.

RS reported that there had been a lengthy issue with the gas account with British Gas. After a lot of hard work she now has her own "contact" to help sort the problems and has also managed to access the online account. The smart meter is working and sending data the electricity readings through to BG. Manual readings need to be carried out for gas but RS can, hopefully, now submit these online.

6. Caretakers Report

KD ran through previously circulated notes. The outside windows need cleaning, **CT** to ask Martin Hickmott. The heating vents keep getting shut off. **KD** advised that groups need to keep an eye on this so as to keep the hall warm. **KD** suggested that the Christmas coffee morning was added to her diary as the hall was getting increasingly busy. The date is to be **3rd December 2016**

Action: CT to contact window cleaner

7. Fundraising

The notes from the previous meeting had been circulated with the agenda.

The Afternoon Tea has been well received and 46 places have been booked so far. It was felt that the ticket price needs to be higher next time as Hilary Bennett gives her time for free, the free time needs to be reflected in the price. Anyone willing to wait on should contact **KD**

Vamos puppet theatre are to perform on Saturday 12th March. Tickets £10 each £5 Children. There will be a bar and nibbles. At present there has been 42 tickets sold.

CT to stock the bar.

Well Versed will be performing again. It will be similar food to the 20's Evening and tickets will be available at £16 each.

RS to produce publicity and send details to the Contact and Retford Times.

More cakes are needed for the next coffee morning which is on the 19th March 2016.

Suggestions for the Village Hall's 20th Anniversary gladly received.

Drinks licence

AR has put a lot of work in to filling in the appropriate forms and fingers crossed we should have our own licence in around six weeks. The cost will be approximately £100 plus £70 per year up keep. An advert will need putting in the press. We will now be able to charge clients for the privilege of using our licence.

Action: RS to produce 8 copies each of the application, the Premises Licence, the fire plan etc.. for distribution to the relevant statutory bodies. AR to distribute and put advert in Retford Times

8. Village Website

It was thought that the website was disappointing. **RS** is to pass on feedback to Steve

Rockcliffe. **RS is to invite him to a committee meeting.**

Action : Post meeting **RS** secured a meeting with Steve Rockcliffe at our April meeting.

KD still with help from CW needs to set up a village hall email address

9. Maintenance

AR presented a selection of vertical blinds. It would cost approximately £150 for blinds in the committee room. It was agreed not to move forward with a revamp until the outcome of the grant for lighting is known. This should be in April.

LW added that the Village Hall could apply to the Percy Law Committee via Rotary Club to see if they would be willing to help with the cost of proposed improvements, **MB** suggested lighting. It would be a match funded application, it was felt there was nothing to lose and **RS is fill in the application form once the outcome of the application to Notts County Council for lighting is known**

10 Grant application

Well done Rose, the committee gave a huge thanks to **RS** for all the hard work she has undertaken with the grant application to Veolia. This has now been submitted and the result will be June 6. She is to start filling in the next application which is to Wren which closes on June 8.

MB forwarded a phone call from the kitchen fitting contractor from Howdens to **RS**, who has stalled the kitchen fitter for now. He did say that it would be a domestic kitchen and not an industrial one. No action will be taken at the moment until we are further on with grant applications..

11. Increased letting fee

The increased letting fee letters have been sent out. **RS** presented a paper previously circulated with proposals to discuss for the cricket club hall rental fees. After much discussion a new fee of £20.50 was deemed fair. This was proposed by **MB** and seconded by **CW**. **CT is to convey the new letting fee to the cricket club.**

Action: **CT** to pass on the committee's letting fee decision.

12. AOB

KD asked how much was raised from the disposal of the old cooker?

As there was no other business the meeting closed at 9.55pm

Next committee meeting Tuesday 15th March 2016 7.30pm

Fundraising and Social meeting Monday 1 March 2016 4pm