



**Minutes of the North and South Village Hall
Management Committee Meeting
Tuesday 18th April 2017 at 7.30pm**

Present: Geoff Ward	Vice Chair/ Bowls Club Representative
Rose Sharpe	Secretary/Treasurer/ Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Church in Wheatley Representative
Alan Guest	Wheatley Family History Representative
Sandy Sanderson	Village Representative
Val Smelt	Rainbows & Brownies Representative
Kerry Driver	Booking Clerk/ Caretaker

In the absence of CT, GW chaired the meeting

- 1. Apologies:** Charlotte Wright Parish Council Representative
Carole Tasker Chairman/ Cricket Club Representative
Wenda Tasker Clays Horticultural Society Representative
Alan Ryder Village Representative
Leah Wilcox WI Representative

- 2. Minutes of the March Committee meeting:** As previously circulated.

The minutes were agreed as a true and correct record and signed by GW.

- 3. Matters arising from the March minutes:**

The new door mat has been installed.

CCTV update: **AG** asked for this item to be taken off the agenda as his enquiries have come to a dead end.

The cupboard which is to be used to house village hall items has been installed but as yet has no lock.

Action: GW

4. **Correspondence:** **RS** read out a letter from John Bercow, Speaker of the House of Commons regarding UK Parliament week which is 13th – 19th November 2017 . The initiative is aimed at schools, Young People's Uniformed Groups and Community Organisations and one way in which a Village hall could take part is to have a quiz. After discussion, it was agreed that RS should register our interest. We could consider having one round of our quiz on November 18 relating to the UK parliament.

Action: RS is to register an interest and share a link to the website.

5. **Treasurer's report:** As circulated. RS ran through the March Account and the financial report from 'Eddie and the Gold Tops' event. She is busy preparing the Annual Accounts for 2015/16 for auditing.

6. **Caretaker's report:** As previously circulated.

Action: GW offered to mend the broken door stop and door hook. He will, with Chris Sharpe, look at the damage to the veneers on the double doors into the main hall.

KD asks for committee members to remind their groups about the importance of using the cable guards.

7. **Fund raising:** As circulated. RS ran through the notes from the March Fundraising meeting.

Action: VS is to contact Guide Dogs for the Blind before the next meeting, with regards to having a stall at the next coffee morning.

Action: AG is organising for a representative from an energy switching company to the September Coffee morning

8. **Maintenance:** A quote from Simpson Joinery has been received for the stage wings area. The quote for work to the stage area wings as discussed on site would cost £1800. Discussion took place regarding the next stage of the hall development i.e. stage area or bar area. VS queried the efficacy of the stage curtains (are they still fire retardant) and it was felt that the stage curtains and stage wings should possibly take priority. KD also felt the ramp was important. RS said the ramp could be done at a reasonable cost.

It was agreed to discuss the matter more fully at the June meeting when we

hope to have costings to help make decisions regarding the development of the stage area/ or bar area.

Action: RS to agenda the item for the June meeting

Action: JB is to get a rough idea of the cost of new curtains.

Action: MB is to try and contact the cabinet maker with regards to the bar area before the next meeting.

9. **Grants:**

Action: RS to investigate the possibility of small grants being available for items such as stage curtains

10. **Newsletter:** The 10th edition is now in circulation and there are sponsors for the May and June editions.

12. **AOB:**

Spare cups and saucers which have been stored at Bargate Farm for quite a while are now back at the village hall. It was agreed to try and sell them at the next coffee morning and then offer to the PTFA if not sold.

RS reminded the meeting that the AGM will be held at the beginning of the committee meeting on May 16 2017. The current 5 Village representatives will need to stand for re-election. Group representatives will need to be confirmed..

The choosing of a new water heater has been deferred to the next meeting.

MB said he felt the tables stored against the walls in the committee room are going to damage the newly decorated walls so with that in mind it was agreed to order a new table trolley from Gopac at a cost of £238.99

Action: RS to order new trolley

RS said Chris is willing to produce photos etc of hall events to decorate the newly decorated committee room. It was agreed this would be a good idea and that RS/CS could purchase some large frames to do this.

As there was no other business the meeting closed at 8.55pm

Next F and S meeting: Monday ? May at 4pm

AGM followed by Committee meeting : Tuesday 16 May 2017 at 7.30pm