

Minutes of the Wheatley Village Hall Committee Meeting

Tuesday 17 October 2017 at 7.00pm

Present:

Carole Tasker	Chairman/ Cricket Club Representative
Geoff Ward	Vice Chair/ Bowls Club Representative
Rose Sharpe	Secretary/Treasurer/ Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Alan Guest	Wheatley Family History Representative
Charles Hall	Churches in Wheatley Representative
Alan Ryder	Village Representative
Val Smelt	Brownie/Guides Representative
Leah Wilcox	WI Representative
Kerry Driver	Booking Clerk/ Caretaker

- 1. Apologies:** Wenda Tasker Clays Horticultural Representative
Charlotte Wright Parish Council Representative
Sandy Sanderson Village Representative

- 2. Minutes of the September committee meeting:** As previously circulated.

The minutes were signed by CT as a true and correct record.

- 3. Matters arising from the minutes:**

MB reported no news about the transparency grant from the Parish Council yet

RS reported there is no news regarding her application for Percy Laws Grant.

- 4. Correspondence:**

CT has received an email from Michael Carnall saying that the Post Office has recently had an audit which raised the issue with the sign for the Village Hall and Playing Field situated outside the P.O.. The audit advised that the sign needs to be replaced or refurbished. Chris Sharpe has cleaned the sign but as this is a matter for the Parish Council it was agreed to pass this on to the PC.

Action: MB to raise this matter with the Parish Council.

CT has received an email from Dee miles regarding the "Churches together" Christmas display. The theme this year is "Christmas Carols". it was agreed to

take part but no ideas were forthcoming.

Action: Ideas to be brought to the November committee meeting

Action: CT to reply to Dee

RS & KD have received correspondence from a company with regards to having the hall floor professionally sanded and polished.

Action: KD is to look into finding a local firm to sand the hall floor

A letter has been received from BDC Planning informing us of the proposed plan for the school to build two new class rooms and extra car parking spaces.

5. **Treasurer's report:** The September accounts and Fordante event finance report had previously been circulated by RS. No questions arising from the committee. In addition, RS reported that we have earned £47 from Easy Fundraising in this last quarter. She has received the bill for the Lottery gambling licence at a cost of £20.

Action: RS to pay Gambling Licence

6. **Caretaker's September report and Usage Figures:** As previously circulated. In addition KD reported the dishwasher is being problematic.

Action: RS to send contact details of the company we bought the machine from to KD who will contact them and explain the problem.

VS agreed to remind Guides, Brownies and Rainbows to put away tables after they have used the village hall.

7. **Fund raising:** CT reported that the Thursford coach trip has now been sold out.

Quiz night Saturday 18 November

12 tickets sold so far. CT is to source the pies, probably from Bacons and AR is to enquire about peas!

GW & CS will run the bar.

CT is to buy the winners' prizes.

RS is on the door.

CH will be doing the raffle as usual. It was agreed that profits from the raffle will go to Children in Need

CT reported that the "Church Fitters" are booked to perform Sunday 2 September. They will charge £800 for the performance. We are hopeful to sell 100 tickets.

CT has been in touch with **Jeze Lowe** and 7 tickets have been sold so far.

Bow Jangles are booked to appear in January.

Ron Spence is due to perform in April. Arrangements for food will be discussed at a later date.

Howden Jones duo would like to come and play again. CT is to find out possible dates in March that will fit in with the village hall and the group.

Action: CT to contact Howden Jones with availability

Tractor Run Sunday 29 October 2017

The Tractor Run on 29 October is all in hand, JB handed out instructions to everyone with all the information needed with regards to jobs and timings etc. Donations of raffle prizes will be welcome. Let's hope for good weather !

Festive coffee morning Saturday 10 December 2017

Ideas were discussed regarding the format of the Coffee Morning. It was suggested and agreed to open at 9.30 and serve bacon butties (MB and JB).

VS offered to have a Fair Trade stall

KD agreed to have a stall

Action: JB to contact Steph Proudly and Ann Hickman regarding stalls.

It was agreed to purchase a couple of new banners to promote the event.

Action: KD is to ask CW details of the price etc of the Waikiki banners

8. Maintenance: No routine maintenance to report.

AR has been investigating Fire Regs and DDA requirements with regard to the installation of the ramp. As it is not a legal requirement it was decided not to proceed.

RS felt plans need to be formed regarding the improvements to the stage area since the PC have kindly donated £6000 towards the project. She suggested the stage wings need constructing before the installation of the new stage curtains.

Action: AR ,GW, MB and RS to meet Tuesday 31 October 7.30pm

9. **Newsletter:** AR reported that the latest newsletter is in circulation. He added that any new ideas with regards to the content of the news letter are always welcome.

10. **AOB:** RS reminded everyone about **using** 'Easy Fundraising' when Christmas shopping online.

KD queried the numbers of helpers listed in the treasurer's Finance Report for 'Fordante'. RS explained that the report is for accounting purposes and only reflects the number of helpers who had paid for a ticket.

KD then expressed her extreme disappointment at the low level of profit on the food at the 'Fordante' event which she felt did not reflect the amount of work required on the night. This was discussed by committee members who reminded KD that the price for the event had been discussed and agreed by the committee at a previous meeting.

Date of next Meeting: Tuesday 21 November 2017 **7pm**