

Minutes of North and South Wheatley Village Hall Committee Meeting



Regd Charity 1050729

Tuesday 20 March 2018 at 7.00pm

Present:

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|---------------|--|
| Carole Tasker | Chairman/Cricket Club Representative |
| Geoff Ward | Vice Chair/ Bowls Club Representative |
| Alan Guest | Wheatley Family History Representative |
| Alan Ryder | Village Representative |
| Charles Hall | Churches in Wheatley Representative |
| Wenda Tasker | Clays Horticultural Representative |
| Kerry Driver | Booking Clerk/ Caretaker |

1. **Apologies:**
- | | |
|------------------|----------------------------------|
| Rose Sharpe | Secretary/Treasurer/ Village Rep |
| Sandy Sanderson | Village Representative |
| Matthew Bennett | Village Representative |
| Josie Bennett | Village Representative |
| Charlotte Wright | Parish Council Representative |
| Val Smelt | Brownies/Guides/ Rainbows Rep |
| Leah Wilcox | WI Representative |

2. **Minutes of the February committee meeting:** As previously circulated.

The minutes were agreed and signed by CT as a true and correct record.

3. **Matters arising from the minutes:**

Leaves have been cleared from behind the hall

GW has purchased a 4m extension cable

Meters have been read for Bowls Club and PC

4. **Correspondence:**

None.

5. **Treasurer's report:**

RS had previously circulated the February Finance Sheet and the Financial report from the March Coffee Morning.

6. **Caretaker's report:**

As previously circulated. Points arising:

The gate at the fire exit at the rear of the hall needs attention as there had been an incident where a child injured a finger.

Action: GW to investigate and install a padlock on it to prevent it being opened when not necessary.

Action: KD to inform the parent concerned that immediate action is being taken.

7. **Newsletter:**

AR felt disappointed there weren't more contributions for the newsletters and would like more please.

8. **Maintenance:**

Stage work

Neil will complete the first phase of the joinery work on Wednesday 21 March. Paul, the plasterer, will do the plastering on Thursday 22 March and then return on Wednesday 4 April to complete the work. The joiner will then complete the second fit.

Action: KD to check dates with joiner

Hot Water Boiler

WT has been investigating details of hot water boilers. The meeting discussed the installation of a hot water boiler for the kitchen but found it difficult to find space for it. It was agreed that WT should contact Terry for advice regarding the electrics etc..

Action: WT to contact TK

9. Fund raising:

Concern was expressed at the poor attendance at the Coffee Morning. CT concerned about the stallholders not making much money. KD felt we should do more to promote all functions. AG thought that adding Face Painting to the publicity for Coffee Mornings might help.

Next Coffee Morning is Saturday 9 June 2018

South Leverton Memorial Institute is hosting 'Opera Dudes' on Friday 11 May 2018. Tickets are £10 and support for the evening would be very welcome as the event is costing £800

10. **Grants:** RS not present so nothing to report this month.

11. GDPR (Data Protection)

RS had previously circulated details of the new Regulations but those present had not managed to read the salient points and felt the subject should be on the April agenda when RS would be present.

KD expressed the concerns she has regarding the person data she holds as Booking Clerk and, as it had been agreed previously that the Booking Clerk should have a dedicated laptop and mobile, AG agreed to investigate options and costings for the next meeting.

Action: AG to investigate laptop and mobile options and costings

Action: RS to agenda the subject for the April meeting

12. School Fete

The PTFA has asked clubs in the village to take part in the Summer Fest on Sunday 24 June. AR felt it would be a good opportunity to promote the activities of the Village Hall. KD felt that promotion at Waikiki would be sufficient.

13. AOB

AG asked AR when the discussion paper he produced in January would be discussed.

Meeting closed at 2015 hrs

Next Committee Meeting: Tuesday 17 April 2018 at 7.pm