

Sturton Ward Neighbourhood Forum - Steering Group Minutes

Friday August 9th 2019

Present: Alan Guest (in the chair); Cllrs Colin Keyworth; Phil Appleyard; Judith Goacher; Gordon White Bruce Herrington; Bevan Adams; Brian Marchant plus residents and members of the Steering Committee representing their PCs

Sara Stilliard (minute taker)

Guests: Will Wilson - BDC

Public Forum – no comments

1. **Apologies for absence:** DCllr James Naish sent his apologies as did Cllr Vince Rogers the new representative for Wheatley and Cllr Malcolm Ferguson

2. **Declaration of Interest or Conflicts of Interest:** none at this stage

3. **Chairman's remarks on the agenda:** none

4. **Minutes from Steering Group meeting held on 22/05/19**

The minutes were signed off by the Chair as a true record of the meeting **Action Clerk to send a copy to B Herrington for the web site**

5. **Matters Arising from the minutes – not on the agenda**

None

6. **Report from Consultants / BDC**

Will Wilson told the group that the BDC Local Plan was delayed due to an extended consultation period as a result of the volume of comments. It will now go to cabinet in December so it will be January 2020 before it is accepted. This should have no effect on the progress of the SWNP however

Will had brought up to date (unless the AECOM draft report sent to Locality had any changes) hard copy sets of site assessments for each Parish. **Action Will to e-mail electronic versions to Alan for distribution**
Action all Parish representatives to look at these and make any comments to Alan asap

7. **Site Assessments**

The final Site Assessment draft had been expected on August 2nd for the Steering Group's last review but on Monday 4th Abi from AECOM sent it to Locality to be signed off. The SWNP Group expressed their disappointment that they are not able to see it first. **Action Alan to contact Abi re this especially as there are conflicts between AECOM recommendations and BDC.** For example on site MP16, AECOM recommended this as suitable for housing whereas BDC planners have recently turned down an application because of tree preservation and landscape issues. This conflict reinforces the need for the SWNP which will carry more weight than individual planning officers views on individual sites.

Also AECOM's assessment of sites in Sturton have restricted the numbers so much that there is virtually no choice for residents. Alan reminded the group that AECOM's report is only a recommendation and all sites will be retained for public consultation

It was considered that the Steering Group would need to police the decisions of BDC planners following the ratification to ensure that the SWNP was being adopted.

8. **Housing needs assessment**

The final version has been signed off by Locality and can now be posted onto the website. **Action Alan to send this final copy to Bruce for posting on the website**

Action Alan and all to date and give documents a version number to ensure they are up to date

9. Character assessment

There was another AECOM visit re this recently

A draft report is expected by the end of August **Action Alan to circulate it as soon as received**

10. Review of Existing Neighbourhood Plan

Nothing more to report

11. Public Consultations

Public Consultation meetings are now to be scheduled for the beginning of November giving the Steering Group time to assess all the outstanding reports from AECOM i.e. final site assessments / draft Character Assessment reports and produce publicity material for the events. **Action each Parish to agree on a date in November for their public consultation meeting and book halls accordingly**

Action Bruce to produce a timeline for actions such as leaflet production etc working backwards from early November

Action Alan to adjust the action plan to incorporate the new dates.

12. Publicity

The July Retford Life article was pulled in time but Clays Contact published an article about the SWNP with August Public Consultation dates. **Action Bruce to publish an update at the end of September with November Public Consultation dates as well as posting the new dates on Facebook / Church websites / PC websites and the North Leverton newsletter**

13. Financial matters

Some of the budget has been re assigned across expenditure headings for which Alan will seek approval to a maximum amount of £8,900 with an extension of the time to end March 2020 to Regulation 14 - at which point the draft Neighbourhood Plan should be ready to go to the inspectors. At that point more money will be applied for to cover Helen Metcalf's work onward from there.

14. Planning for future actions

Nothing to report

15. Correspondence

None

16. AOB

None

17. Date of next 2 Steering Group meetings

September 25th at Wheatley Village Hall at 7 pm – **Action Clerk to book this**

October 23rd at Sturton Village Hall at 7 pm **Action Brian Marchant to book the hall**