



## NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

CLERK: DAVE LANGMEAD

SPRINGS FARM, SPRINGS LANE, STURTON LE STEEPLE, RETFORD, DN22 9HJ

TEL: 01427 884756

[WWW.NORTHLEVERTONPC.ORG.UK](http://WWW.NORTHLEVERTONPC.ORG.UK)

### DRAFT MINUTES OF THE MEETING held on Monday 6<sup>th</sup> July 2015

**Present:** Cllr M Ferguson (Chair), C Erridge, I Hobbs, J McGarry & Clerk D Langmead.

**Members of the Public:** 5 residents was present

**Guests:** PCSOs Dave Airey, Sue Ferguson – Community Speedwatch and DCllr H Burton.

#### **PUBLIC FORUM**

Three issues were raised by members of the public:

1. Residents were concerned that the large holes currently covered by paving slabs situated on the footpath adjacent to No 16 Keeton Way, are a trip hazard and potentially dangerous especially in the dark. It was agreed to request the County Council to fill them in to secure the footpath. **Action Clerk.**

2. A request was made for an additional dog bin in Hablesthorpe adjacent to the bus shelter. Council agreed to consider the request during the Parish Council meeting.

3. Residents again raised the issue of the lack of a suitable kerb on the stretch of road from Mill Lane to the railway bridge. Council confirmed that this issue has been raised on a number of occasions with the County Council who have stated that such an expensive job is not currently high on their priority list. However the white line has been re-painted to show the edge more clearly. Cllr Ferguson also confirmed that agreement has been reached to increase the 30mph zone to just beyond the junction of Mill Lane thereby slowing the traffic before the bend.

#### **PLANNING MEETING**

**Declarations of Interest – Planning Meeting - None**

Applications – to be considered by the Parish Council

15/00782/LBA | To Apply a Lime Render to the Entire South Elevation up to A Height of 1.1m in Order to Protect the Crumbling Brickwork | Gainsborough House Main Street North Leverton Retford Nottinghamshire DN22 0AD. **No Objections or Comments from Council**

Decisions – considered by Bassetlaw DC / Notts CC / Planning Inspectorate

15/00333/VOC | Variation of Condition 2 of Planning Application 14/00022/RSB to Amend the Materials of Construction and Finish of the New Wall | Leverton House Southgore Lane North Leverton Nottinghamshire DN22 0AA. **Permission Granted**

### The Sturton Ward Neighbourhood Plan

The Clerk reported that the Plan has now been completed following the few amendments resulting from the consultation process. A copy has been sent to all Councillors and is also available to view on the Sturton Ward Planning Forum's website. Following discussion Council voted unanimously to approve the Neighbourhood Plan and requested the clerk to forward this approval to Bassetlaw DC in the prescribed manner. **Action Clerk.**

### **PARISH COUNCIL MEETING**

**07.15.01. Apologies for absence.** – Cllrs A Conn and P Dadd gave their apologies which were accepted by Council.

**07.15.02. Declarations of interest – Parish Council meeting**

None at this stage

**07.15.03. Chairman's remarks.**

Cllr Ferguson requested that the following additional items be added to the agenda: Fixed Asset Register to be included in agenda item 11f; additional payments to 11d; and that Item 15 (Parish Council vacancies) be brought forward to 7a. Council agreed to these additions to the agenda.

**07.15.04. Police Report / Community Speedwatch.**

Police Report.

PCSO Dave Airey reported that there have been three crimes reported in the Parish during June – a theft from a motor vehicle parked in Main Street; A burglary from property on Main Street; and a theft other in the village. This month there has been nine reported crimes across the whole beat area. This compares with eight crimes reported throughout May 2015 and ten crimes reported over the same period last year.

In the "theft other" crimes reported for the month, garden furniture was taken from an enclosed garden at Wiseton, two pedal cycles were taken from a narrow boat close to Welham, a quad bike was stolen from a property at South Wheatley, wooden panels were stolen from a compound in Clarborough and a parcel has been wrongly delivered in North Leverton.

So far this year, beginning 01/04/2015, there have been twenty crimes of interest reported. This compares with twenty seven crimes reported over the same period last year. This equates, although still early in the year, to a reduction in reported crimes of almost 30%.

Dave pointed out two areas of increasing crime at this time of the year. With the warmer weather thefts are more common as residents are leaving windows open in both vehicles and houses. Secondly residents are asked to ensure that all garden machinery is secure at all times and that it is locked away at night. Shed alarms are still available for purchase at a modest £5 from local shops

Further security tips can be seen in Dave's full report published on the Parish Website.

**Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Dave Airey – 07525 226838; PC Bill Bailey – 07910 336884.**

Community Speedwatch

Speedwatch activity is on the up and during the three recent Speedwatch sessions a total of 271 vehicles were logged and 4 speeding vehicles recorded. The Speedwatch sites are alternated around the 4 roads leading up to the cross roads. Cllr Ferguson again requested that anyone interested in becoming Speedwatch Volunteers should contact either Sue or Malcolm Ferguson in the first instance.

#### **07.15.05. District and County Councillors Reports.**

DCllr Hugh Burton reported that he is becoming increasingly concerned about planning issues in respect of new housing developments and would be taking the matter up with local politicians. He again mentioned that he would be happy to take up any issues that are of concern in the Parish relating to District Council work.

#### **07.15.06. Minutes of the Parish Council meeting held on Monday 1st June 2015**

The minutes of the meeting were approved by Council and signed by the Chair as a true record.

#### **07.15.07. Matters arising – Non agenda items**

##### 06.15.8.5. Crossing in North Leverton

The Clerk reported on correspondence with a local resident from which it was noted that DCllr Burton, and Notts CC (Highways) have been asked to take forward proposals for a crossing in the village. The Parish Council again confirmed that they would be happy to be involved with any initiative to further protect the safety of all residents, particularly children crossing our busy roads, and looks forward to hearing of progress as the scheme develops.

#### **07.15.07a. Parish Council Vacancies**

Councillors were delighted to welcome two residents to the meeting who were interested in joining the Parish Council. The Clerk confirmed that the appropriate residency criteria have been met and Council unanimously agreed the co-option of Sue Ferguson (Cllr M Ferguson non-voting) and Charlotte Overend onto the Council. Both new Councillors were able to attend the forthcoming 'New Councillor Training'. **Action Clerk for all paperwork.**

#### **07.15.08. Highways, Footpaths and Public Safety**

##### 07.15.08.1. Street Lamps & Furniture, Signs and Waste Bins.

No street lamps to report this month. John Taylor has the seat at Hablesthorpe on his list to look at in order to recommend action to Council. Council agreed to place a new 'dog bin' in Hablesthorpe to be sited in the vicinity of the bus stop. **Action Clerk to order.**

##### 07.15.08.2. HGV Routes to EDF Energy Power Stations

A proposed signage scheme has been submitted and is now being considered by the parties concerned. **Action Clerk to follow up.**

##### 07.15.08.3. Mill Lane Corner – Public Safety.

Council noted that the project has been agreed and that a suitable signage scheme is now being developed for approval by Council. **Action Clerk to progress.**

##### 07.15.08.4. Parking around the Surgery

Council noted and welcomed news that the parking situation has improved since the last meeting. It was agreed to monitor the situation and confirm with the surgery what further measures can be looked at to ensure sustainability. **Action Clerk.**

##### 07.15.08.5. Hablesthorpe Tree

The Clerk reported that he has again attempted to contact Notts CC (Kenny Eaton) for an update but with no success. **Action Clerk to follow up.**

#### **07.15.09. The Lengthsman Report**

Council noted the work carried out by John Taylor in June and agreed both the Lengthsman Scheme and Village Handyman Invoices. Council noted that the dog bin at the end of Church Walk is difficult to close due to overhanging shrubbery. It was agreed to ask John Taylor to cut back. **Action Cllr McGarry.**

### **07.15.10. Reports from Outside Bodies.**

Council noted that following the latest Parish Council Forum held on 22<sup>nd</sup> June, the notes from the meeting have now been circulated.

### **07.15.11. Financial Matters.**

#### **07.15.11.1. Bank Reconciliation**

The Bank Reconciliation to 17<sup>th</sup> June 2015 was presented to Council and approved.

#### **07.15.11.2. Expenditure.**

The following payments were noted and approved by Council. **Action Clerk.**

D Langmead, Clerk Salary + Exps – June	£ 332.97
Village Handyman (J Taylor) – June	£ 120.00
Lengthsman (J Taylor) – June	£ 120.00
S Rockcliffe – Website costs	£ 8.00
Bill Crowson – Memorial Garden Upkeep	£ 45.00
The Play Inspection Company – Annual Playing Field Insp.	£ 114.00
Holmes Groundcare – Grass Cutting, village	£ 333.60
Holmes Groundcare – Grass Cutting, Churchyard	£ 169.20
NALC – Annual Subscription to LCR	£ 17.00
B D Shead – Newsletter printing	£ 81.06

#### **07.15.11.3. Additional Cheque Signatories**

Completion of the additional party forms for the 4 new cheque signatories – the Vice Chair of the Council, Cllr Conn and Cllrs Dadd, Erridge, and Hobbs, continues. **Action Clerk.**

#### **07.15.11.4. Section 137 payments**

Council discussed section 137 payments (confidential). **Action Cllr Ferguson.**

#### **07.15.11.5. Fixed Asset Register**

Council discussed and agreed the update of the fixed asset register to be published as part of the Transparency scheme. **Action Clerk.**

### **07.15.12. Wind Farms Update.**

No further action – Council agreed to remove from agenda. **Action Clerk.**

### **07.15.13. The Blacksmiths Playing Field.**

#### **07.15.13.1. Annual Inspection Report**

Council noted receipt of the above report from the Play Inspection Company. Cllr Ferguson confirmed that all comments were either low or very low risk and that no action is required.

Council agreed to book in a further inspection with the PI Co. for 2016 at the same price.

**Action Clerk.**

#### **07.15.13.2. Weekly Inspection Report**

Cllr Ferguson reported that there was nothing to report from the weekly inspections of the play equipment and suggested that monthly inspections should now be carried out using the appropriate check list forms. Cllr Hobbs agreed to obtain the file from Katie Schofield. Council noted that there is some weed growth at the rear of the Memorial Garden and on the tarmac paths. Finally Council noted that the dead tree has been removed. **Action Clerk and Cllr Ferguson to arrange spraying. Action Cllr Hobbs for file**

#### **07.15.13.3. New Seating and Equipment Replacement Program.**

Council noted that we are not expecting to hear from WREN until late August with the outcome of our funding bid. **Action Clerk to follow up.**

#### **07.15.14. Correspondence.**

There was one item of correspondence this month:

- Electoral Reform Commission – Electoral reform of Nottinghamshire.

#### **07.15.15. Hablesthorpe Churchyard Planning**

Councillors agreed to think about the practicalities of pursuing a project of this size and agreed to discuss and agree a course of action at the September meeting. **Action All Councillors.**

#### **07.15.16. Election of Representatives to Working Groups.**

In view of the absences this month it was agreed to finalise the working groups during the 'off season' and to confirm the individuals working in each group in September. **Action Cllr Ferguson.**

#### **07.15.17. Parish Council Newsletter & Website**

Council noted that the summer edition of the newsletter has now been published and circulated with a copy on the website.

#### **07.15.18. Emergency Planning incl. Winter Preparation**

Emergency Planning Questionnaires. Cllr Sue Ferguson has agreed to pull all the replies together so that an analysis of the responses can be established. Council noted that this analysis of the results will be published in the next newsletter. **Action Cllr S Ferguson.**

#### **07.15.19. Date of next Meeting**

**The next meeting of the Parish Council will be held on Monday 7<sup>th</sup> September 2015 in the Methodist Chapel, starting at 7.15pm.**

**Further dates for 2015 are as follows: - 5/10; 2/11; and 7/12.**

Dave Langmead – Clerk, tel. 884756

**NB. Minutes subject to approval at the next meeting**

Distribution: All Parish Councillors, CCllr John Ogle, DCllr H Burton, PC Bill Bailey, PCSO Dave Airey, Notice Boards, & File

[www.northlevertonpc.org.uk](http://www.northlevertonpc.org.uk)