



## NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

CLERK: DAVE LANGMEAD

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### **DRAFT MINUTES OF THE MEETING held on Monday 7<sup>th</sup> September 2015**

**Present:** Cllr M Ferguson (Chair), C Erridge, I Hobbs, J McGarry, A Conn, P Dadd, C Overend, S Ferguson & Clerk D Langmead.

**Members of the Public:** None

**Guests:** PCSOs Dave Airey,

### **PUBLIC FORUM**

No issues were raised

### **PLANNING MEETING**

**Declarations of Interest – Planning Meeting - None**

Applications – to be considered by the Parish Council.

Demolish Existing Porch and Garage. Erect Single Storey Side Extension, Detached Garage. Reinstate Entrance Door in the West Elevation, Replace UPVC Guttering with Cast Iron. Erect Garden Shed in Rear Garden and Access Gate at Side of Property. Gainsborough House Main Street North Leverton Retford Nottinghamshire DN22 0AD Ref. No: 15/01115/LBA | Received: Fri 14 Aug 2015 | Validated: Fri 21 Aug 2015 | Status: Pending Consideration.  
**No Objections or Comments from Council.**

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Decisions – considered by Bassetlaw DC / Notts CC / Planning Inspectorate

Demolish Existing Cottage and Outbuildings, Erect Two New Two Storey Dwellings and Construct New Access Rose Cottage Main Street North Leverton Newark Nottinghamshire DN22 0AN Ref. No: 15/00634/FUL | Received: Wed 13 May 2015 | Validated: Wed 13 May 2015 | **Status: Grant**

Erect Two Storey Detached Dwelling Ashmere, Infield Lane North Leverton Retford Nottinghamshire DN22 0AL Ref. No: 15/00483/FUL | Received: Wed 15 Apr 2015 | Validated: Thu 16 Apr 2015 | **Status: Grant**

15/00782/LBA | To Apply a Lime Render to the Entire South Elevation up to A Height of 1.1m in Order to Protect the Crumbling Brickwork | Gainsborough House Main Street North Leverton, Retford Nottinghamshire DN22 0AD. **Application Withdrawn.**

### Sturton Ward Neighbourhood Plan

The Clerk briefed Council on the current position, confirming that the second consultation phase will be coming to its end around the middle of September. Any further amendments will then be considered before sending the plan to the Planning Inspector for approval. The referendum will follow this approval hopefully later this year.

## **PARISH COUNCIL MEETING**

**09.15.01. Apologies for absence.** – There were no apologies; a full Council was present.

### **09.15.02. Declarations of interest – Parish Council meeting**

Cllr Ferguson declared an interest in agenda item 11b and took no part in the discussions on that item.

### **09.15.03. Chairman's remarks.**

Cllr Ferguson requested that the following additional items be added to the agenda: Two additional payments to 11b; and an additional item (11e) "Nottinghamshire Building Society Interest". Council agreed to these additions to the agenda. Council also agreed to fit in the Police report on the arrival of PCSO Dave Airey – minute recorded in agenda order.

### **09.15.04. Police Report / Community Speedwatch.**

#### Police Report.

PCSO Dave Airey reported that there has been just one crimes reported in the Parish during July and August – a burglary from property on Southfields Rise. This month there have been six reported crimes across the whole beat area. This compares with six crimes reported throughout July 2015 and eight crimes reported over the same period last year. The following extracts have been included here from Dave's monthly report: -

So far this year, beginning 01/04/2015, there have been thirty two crimes of interest reported. This compares with thirty nine crimes of interest reported over the same period last year. This equates, after five months of this current tracking year, to a reduction in reported crimes of almost nineteen per cent.

The residents in East Bassetlaw rural villages continue to be victims of theft from motor vehicles crimes. Please be sure to leave vehicles secured when unattended, particularly overnight and remove all items from inside the vehicle prior to leaving it. Where possible, it is advisable to park vehicles on driveways rather than on the public highway.

At this time of the year, there is always an increase in the number of uninvited callers to residents' properties often also using distraction techniques. Usually these calls are in relation to having work completed at the property, usually on the outside. Any queries or concerns around work carried out and/ or workers concerned should be firstly addressed to Consumer Direct on 03454040506.

**One referral scheme which proved very popular across the beat area last year was the Safe Scheme. This is a scheme operated by the Victim Support group and offers an opportunity for those interested to have door chains fitted, window locks checked, gate bolts installed and crime security advice being given. All work completed is free of charge. If interested in being referred to the above scheme please call me on the number at the base of this report to discuss.**

This month there have been three reported incidents of anti-social behaviour across the whole beat area. This compares with nine reported incidents for July 2015 and six reported for the same month in 2014. Two of the three reported incidents above related to the sighting of believed Found/ Abandoned vehicles. Council also discussed the litter problem on the Blacksmiths Playing Field and Dave agreed to do more 'patrols' to advise litter bugs how to improve their behaviour. Dave is also happy to field any specific reports of anti-social behaviour on the playing field.

Further security tips can be seen in Dave's full report published in the newsletter and on the Parish Website.

**Confirmation of the Police contact numbers are as follows: - Notts Police – Non-Urgent – 101. Notts Police Urgent – 999. Mobile numbers for other non-urgent matters: PCSO Dave Airey – 07525 226838; PC Bill Bailey – 07910 336884.**

#### Community Speedwatch

Cllr S Ferguson reported on 3 sessions of Speedwatch when out of 270 vehicles, 6 were found to be speeding. Three Councillors - Cllr Hobbs, S Ferguson and Conn attended the Police briefing session on their new Community Road Safety (CRS) scheme. Concerns were raised over the weight and bulk of the equipment and there was a general feeling that there was not much improvement over the current Community Speedwatch (CS). Council noted that CRS is a Police initiative and as such covered under their insurance with significantly more 'red tape' as a result. Following much discussion where a number of suggestions were aired, it was agreed to set up a working group to look at the options and to make recommendations to Council at a future meeting. The three Councillors who attended the CRS briefing agreed to form the Working Group with other residents to assist where required. **Action CRS Working Group.**

**09.15.05. District and County Councillors Reports.** - No reports.

#### **09.15.06. Minutes of the Parish Council meeting held on Monday 6<sup>th</sup> July 2015**

The minutes of the meeting were approved by Council and signed by the Chair as a true record.

#### **09.15.07. Matters arising – Non agenda items**

##### 07.15.8.1. Waste Bins

The Clerk confirmed that the new dog bin for Hablesthorpe is on order.

##### 07.15.15. Hablesthorpe Churchyard Planning.

Following discussion Council agreed not to proceed with this project.

##### 07.15.08.5. Hablesthorpe Tree

The Clerk reported on some correspondence during August but regrettably there was little progress towards a solution. **Action Clerk to continue to follow up.**

#### **09.15.08. Highways, Footpaths and Public Safety**

##### 09.15.08.1. Street Lamps & Furniture, Signs and Waste Bins.

Council noted a problem with a street light in Ashworth Crescent; Cllr Ferguson to confirm the number for reporting.

##### 09.15.08.2. HGV Routes to EDF Energy Power Stations

As reported last time a proposed signage scheme has been submitted and is now being considered by the parties concerned. **Action Clerk to follow up.**

##### 09.15.08.3. Mill Lane Corner – Public Safety.

A suitable signage scheme is now being developed for approval by Council and is due to be progressed during a meeting with Notts CC Highways later in the week. **Action Clerk to progress.**

#### 09.15.08.4. Parking around the Surgery

Council noted and welcomed news that the parking situation has continued to improve and it was agreed to remove the item from the agenda. **Action Clerk.**

#### 09.15.08.5. Footpath adjacent to 16 Keeton Way.

Council noted further correspondence from a resident concerning the footpath boundaries. The Clerk reported that he has spoken further with Notts CC and it was confirmed that the adjacent landowner has the responsibility of fencing the boundary now that the precise boundary line has been confirmed. It was agreed to write to the resident confirming the position. **Action Clerk.**

#### 09.15.08.6. Highway crossing around the Crossroads

Council discussed correspondence from a resident concerning the suggestion of a formal crossing on Southgore Lane. Cllr Overend who also carries out 'Crossing Patrol' duties confirmed that she supervises pedestrians crossing both Sturton Road and Main Street in the area around the crossroads during the busy school arriving and leaving times. She also confirmed that the County Council has not sanctioned her supervising the crossing of Southgore Lane as it was considered safe for pedestrians coming from the west of the village to cross over Main Street further up and then to cross Sturton Road with the help of the Crossing Patrol and on to the school. It was agreed to request formal confirmation of this from the County Council. **Action Clerk.**

#### 09.15.08.7. Protruding Wall Tiles

Council noted some sharp edged tiles protruding from the top of a low wall adjacent to the Post Office which could cause injury to pedestrians passing too close to the wall. It was agreed to establish the address of the owner so that the situation can be remedied. **Action Cllr Erridge.**

#### **09.15.09. The Lengthsman Report**

Council noted the work carried out by John Taylor in July and August and agreed both the Lengthsman Scheme and Village Handyman Invoices for the two months. Council noted that John has treated the woodwork on the seat in Keaton Way. **Action Cllr McGarry.**

#### **09.15.10. Reports from Outside Bodies.**

No reports this month.

#### **09.15.11. Financial Matters.**

##### 09.15.11.1. Bank Reconciliation

The Bank Reconciliation to 17<sup>th</sup> August 2015 was presented to Council and approved.

##### 09.15.11.2. Expenditure.

The following payments were noted and approved by Council. **Action Clerk.**

D Langmead, Clerk Salary + Exps – July / August	£ 626.17
Village Handyperson (J Taylor) – July	£ 150.00
Lengthsman (J Taylor) – July	£ 120.00
S Rockcliffe – Website costs	£ 8.00
Bill Crowson – Memorial Garden Upkeep – 2 months	£ 90.00
Grant Thornton – Annual Audit Fee.	£ 120.00
Holmes Groundcare – Grass Cutting, village- July	£ 333.60
Holmes Groundcare – Grass Cutting, Churchyard - July	£ 169.20
Village Handyperson (J Taylor) – August	£ 120.00
Lengthsman (J Taylor) – August	£ 112.50
Holmes Groundcare – Grass Cutting, village- August	£ 333.60
Holmes Groundcare – Grass Cutting, Churchyard - August	£ 169.20
D Langmead – Reimbursement for Cllr Courses x 2	£ 50.00
Broxap – Dog Waste Bin	£ 183.60
WREN – Play park improvements, Third Party Funding	£ 2,282.65
M Ferguson – Reimbursement for Cllr Retirement Gifts	£ 236.09

#### 09.15.11.3. Additional Cheque Signatories

The completed additional party forms for the 4 new cheque signatories – the Vice Chair of the Council, Cllr Conn and Cllrs Dadd, Erridge, and Hobbs, are now with the bank for processing.

**Action Clerk to follow up.**

#### 09.15.11.4. Annual Audit

Council noted that the External Auditor has now completed the annual audit with no issues to report. The 'Notice of Conclusion of Audit' is now to be placed on the n/board and website.

#### 09.15.11.5. Nottinghamshire Building Society

Council noted that the variable interest rate on the Council's savings account is being reduced from 0.60% to 0.25% from the 28<sup>th</sup> September.

### **09.15.13. The Blacksmiths Playing Field.**

#### 09.15.13.1. Annual Inspection Report

The Clerk confirmed that a further inspection with the PI Co. for 2016 has been arranged. Council agreed to remove this item from the agenda. **Action Clerk**

#### 09.15.13.2. New Seating and Equipment Replacement Program.

Council noted that the application to WREN has been successful and that the new play equipment can now be ordered. **Action Clerk.**

#### 09.15.13.3. Weekly Inspection Report

Cllr Hobbs reported that he has been carrying out weekly inspection reports and recording any issues in the log. He has noted an increase in litter and has been picking it up. A number of stakes have been removed from young trees and these have been replaced. He also confirmed that he has made running repairs to the baby swing. Council also agreed to remove the old equipment prior to the new play equipment arriving. **Action Cllr M Ferguson.**

*Clerks note. It was noted from the WREN quotation that the removal of the existing 2 swings and the wooden climber has been included and that as such there is no need for the action required in 09.15.13.3 above. \_*

### **09.15.14. Correspondence.**

There was one item of correspondence this month:

- A letter from a resident reporting on pollution from workings on Northfield Lane – the letter and CD based evidence was passed to Cllr M Ferguson for review.  
**Action Cllr M Ferguson.**
- Clerks and Councils Direct Magazine

### **09.15.16. Election of Representatives to Working Groups.**

The Working Groups have now been established as follows: -

**Emergency Response** – Cllrs Conn and S Ferguson (to include all councillors in an emergency)

**Blacksmiths Playing Field** – Cllrs M Ferguson, Hobbs, Erridge and Katie Schofield.

**NALC** – Cllr Erridge.

**Tree Warden** – Cllr Ferguson

**Parish 'Library'** – Cllrs Overend and McGarry.

**Lengthsman** – Cllr McGarry.

**Village Newsletter and Website Liaison** – Cllr S Ferguson

**Community Road Safety** – Cllrs S Ferguson, Hobbs and Conn.

**09.15.17. Parish Council Newsletter & Website**

Cllr S Ferguson confirmed that the autumn newsletter should be with the printers early next week and is due out before the end of September.

**09.15.18. Emergency Planning incl. Winter Preparation**

Emergency Planning Questionnaires. Cllr S Ferguson reported that she is collating all the responses and is now in the process of contacting all those residents who offered help in order to check availability. Council noted that a new list is required for the emergency containers and that Cllr S Ferguson is now the main point of contact for all emergency related matters.

**Action Cllr S Ferguson.**

**09.15.19. Date of next Meeting**

**The next meeting of the Parish Council will be held on Monday 5<sup>th</sup> October 2015 in the Methodist Chapel, starting at 7.15pm.**

Further dates for 2015 are as follows: - 2/11; and 7/12.

<b>Councillors please note that 'mug shots' will be taken at the next meeting</b>
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Dave Langmead – Clerk, tel. 884756

**NB. Minutes subject to approval at the next meeting**

Distribution: All Parish Councillors, CCllr John Ogle, DCllr H Burton, PC Bill Bailey, PCSO Dave Airey, Notice Boards, & File

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