



**Minutes of the North and South Wheatley Village Hall
Committee Meeting
Tuesday 15 January 2019 7.00pm**

Present: Alan Ryder	Vice Chair/ CHS representative
Rose Sharpe	Secretary/Treasurer/ Village rep
Alan Guest	Wheatley Family History Representative
Geoff Ward	Bowls Club Representative
Josie Bennett	Village Representative
Leah Wilcox	WI Representative
Sandy Sanderson	Village Representative
Charles Hall	Churches in Wheatley Rep
Charlotte Wright	Parish Council Representative
Kerry Driver	Booking Clerk / Caretaker

1 Apologies:

Carole Tasker	Chairman/Cricket Club Representative
Matthew Bennett	Village Representative
No representative at present for Rainbows, Brownies and Guides	

In the absence of CT., the meeting was chaired by AR

2. Minutes of the November 2018 committee meeting: As previously circulated.

The minutes were signed as a true and correct record by AR.

3. Matters arising from the minutes:

Action: RS still to contact British Gas re boiler quote

Mugs and trays are still missing from the kitchen

RS has ordered 2 new Gopak small table trollies from "Church Buying Group". They will be delivered to RS's on Friday 18 January and will need assembling.

Post meeting note: CS has assembled the trollies and they are now in use.

4. Correspondence

The Cricket Club has written to CT to ask if they can run a bar in the Village Hall after the game on match days till 10pm. KD expressed her concern that the hall had been left in a mess after the recent presentation evening. She is to

add an extra hour to their invoice for the extra work she had to do to get the hall back to a hiring condition. AR expressed concerns with regards to the bar licence and the fact the village hall committee is the Licencee and responsible for any issues arising from any misuse of the licence. After much discussion it was decided to invite a member of the cricket club to a future meeting to discuss the proposal.

Action: RS is to contact Wayne Harrison.

KD is to continue taking bookings for Saturdays on a first come, first served basis.

Post meeting note: CT/AR suggested preparing a list of questions in advance for the cricket club

5. Treasurer's Report for November and December (previously circulated)

RS presented the monthly accounts for November and December together with the financial reports from the Festive Coffee Morning and the Festive Ceilidh.

The committee agreed to RS moving £4000 from the current account to the 14 day account

Action: RS to move money into the 14 day account

RS has received the new Gambling Licence for display in the entrance hall

RS reported that our insurers, Allied Westminster, had written to her with details of a Property Rebuild Cost Evaluation Scheme which, on payment of £120 + VAT., and completion of an detailed on-line survey, surveyors will calculate the rebuild cost of the hall. This ensures that the rebuild cost on which the insurance is based is accurate and the hall is not under-insured. After discussion, the committee agreed it was a good idea but asked RS to contact RCAN to see if other halls had any experience of the scheme.

Action: RS to contact RCAN

6. Caretaker's Reports for November and December (previously circulated)

Points arising:

Lloyd Jones to service the boiler on January 29.. KD felt the boiler is not working too well. **Will check when serviced.**

Action: GW to silicone the ladies toilet to the floor to stop it moving.

Post meeting note: CS and GW screwed the toilet to the floor to make it more stable

The hall chairs need sorting and checking for cleaning / repair etc. Volunteers needed to help make the job easier

Action: RS, GW, SS and AR agreed to meet Tuesday 22 January 9am

7. Fundraising

The Easter Coffee Morning date is to be confirmed.

Post meeting note: the Coffee morning will be Saturday 30 March 10 - 12

KD has received an enquiry about a "Yoga Retreat" over a 3 day weekend. The committee discussed and agreed the fee for the 39 hours. **KD is to contact the enquirer with available dates.**

"Oh la la" Sunday 3rd February. Only 27 tickets have been sold so far. CT will not be able to help on the night and RS will be away. Arrangements for the night:

JB will supply tea for the band and nibbles for the event, also buy the raffle prizes

Mary Ward has kindly offered to help JB man the door.

GW and Terry Kirk will run the bar.

CH will run the raffle on the night

Set up will be at 5pm Sunday afternoon.

RS and CS will buy the bar and give to GW the week before.

RS will sort the floats and give to GW/AR

(Banking can be done when RS back)

Post meeting note: Monday 21 Jan 46 tickets sold

Friday 12th April: Jonny and Lynette. It was agreed to charge £10 per ticket to include a light supper.

Action: RS to produce publicity

RS had received an email from Peter Thomas at Ordsall Village Hall who wondered about our Village Hall hosting an evening with Ian McMillan. His fee is around £750

Action: RS is going to investigate.

8. Newsletter

The newsletter has been redesigned by RS and will now be issued every 2 months

9. Maintenance

The hot water heater needs a fuse spur installing before the it can be installed.

Action: MB is to contact the electrician and GW the plumber

GW has cleaned out the blocked gutters and was spotted by CH.

GW is still awaiting quotes for the new bar area.

10. Family History Archive Storage

The committee agreed that, until an inventory has been carried out, nothing could move forward with the enquiry from the Family History group regarding the possibility items being stored in the village hall

RS to agenda the item for next month.

9. AOB

KD asked if the sound system cupboard could be tidied and items labelled to help hirers use the sound system. AR asked if GW to give him (and others) some training in the use of the system etc.

Action: GW to sort the cupboard and do some training at a committee meeting

KD reported that District and Parish Council elections will take place in the hall on Thursday 2 May 2019. Bassetlaw has provisionally booked May 23 2019 for Euro Elections. Confirmation of the date will take place once Brexit is determined. The committee agreed the fee for BDC..**KD will check if groups can use the Chapel on the Thursday affected.**

KD has heard that the Pilates class has finished. The group has not informed KD and so will be billed until they cancel their hall booking.

The meeting closed at 8.30pm

Next committee meeting: Tuesday 19 February at 7pm