



Minutes of North and South Wheatley Village Hall Management Committee Meeting Tuesday 15 May 2018 at 8.00pm

Present:

Carole Tasker	Cricket Club Representative
Rose Sharpe	Village Representative
Matthew Bennett	Village Representative
Josie Bennett	Village Representative
Charles Hall	Church in Wheatley Representative
Alan Guest	Wheatley Family History Representative
Geoff Ward	Bowls Club Representative
Alan Ryder	Village Representative
Leah Wilcox	WI Representative
Charlotte Wright	Parish Council Representative
Kerry Driver	Booking Clerk/ Caretaker

1. **Apologies:** Val Smelt Rainbows, Brownies, Guides
Sandy Sanderson Village Representative
Wenda Tasker Clays Horticultural Society Representative

Election of Officers for 2017/2018

Chairman	Carole Tasker	Proposed	AR	Seconded	AG
Vice Chairman	Alan Ryder	Proposed	RS	Seconded	GW
Secretary	Rose Sharpe	Proposed	GW	Seconded	CT
Treasurer	Rose Sharpe	Proposed	GW	Seconded	AR

In continuing to take on 2 offices, RS asked for assistance with certain issues as they arise to which some members of the committee agreed

2. Minutes of the April 2018 committee meeting:

The minutes were signed by CT as a true and correct record.

3. **Matters arising :**

RS has purchased the Office Suite for the laptop and given it to AG.

RS has purchased the mobile phone *but not sorted the SIM account yet.*

Action: RS and AG to go into the Vodafone shop in Retford

The outstanding account for electricity for the Bowls Club has been paid

CT has contacted the PTFA regarding the clash of bookings in July. The PTFA have now booked July 18 for their end of term party.

Action: CT to ask PTFA if they would like to have a rep on the VHC

RS has completed and circulated the publicity for the coffee morning including information about 'Guide Dogs' and 'Family History Surgery'

KD has agreed dates with the decorator to complete the stage decorating... probably weekend of May 19/20

RS has updated Tim Crowson regarding the fitting of the stage curtains

RS has information from other village halls regarding a wall mounted hot water kettle.

Action: RS to circulate the information and will agenda the item for July meeting

4. **Correspondence:**

None

5. **Treasurer's report:** As circulated.

RS went through the April finance report.

RS produced a draft Budget for 2018/2019 and will agenda the item for the July meeting (RS not present at June meeting)

Action: RS to agenda the Budget for July committee meeting

6. **Caretaker's report:** As previously circulated.

Points arising:

KD reported the dishwasher has a nasty smell and she is advising leaving the door open after use.

Chairs are being left in the accessible toilet after cricket and should be put away

The new stage doors are sticking a little

Action: GW and Chris S to sort before decorator comes at weekend

RS queried the dates of gas meter readings with KD. KD to send only 1 reading to RS

7. Fund raising:

Coffee Morning Saturday 9 June 10 - 12 noon

Sausage rolls etc CT (AR to collect)

Coffee/tea GW, CS

Raffle CH (Prizes JB)

Door JB

'General help' RS

Setting up at 9 am. Only 1 table booked so far. 'Guide Dogs' and 'Family History' having tables.

KD reported Waikiki set for Sunday 15 July 2018. All groups are on board. KD to have a meeting on Tuesday 5 June 7 - 8 pm for reps from all groups.

Action: KD to send out email invitation to groups about the meeting

8. Maintenance:

Nothing further to report.

9. Newsletter

AR reported newsletter 20 has been distributed, the next will be ready mid June.

10. TV Licensing

RS has received a letter from TV Licensing requiring the hall to confirm its 'No Licence Needed' status following changes in the law. Some of the categories didn't apply directly to village halls but after discussion it was agreed as to how to complete the application.

Action: RS to complete the process on-line

11. AOB

None

Date of next committee meeting: Tuesday 19 June 7pm

GDPR meeting (RS,AR, AG, KD and CT) Friday 18 May 2018 11 am

Waikiki planning meeting Tuesday 5 June 7-8pm