



**Minutes of the North and South Wheatley Village Hall  
Committee Meeting  
Tuesday 16 October 2018 7.00pm**

<b>Present:</b> Carole Tasker	Chairman/Cricket Club Representative
Alan Ryder	Vice Chair/ CHS representative
Rose Sharpe	Secretary/Treasurer/ Village rep
Geoff Ward	Bowls Club Representative
Josie Bennett	Village Representative
Leah Wilcox	WI Representative
Sandy Sanderson	Village Representative
Charles Hall	Churches in Wheatley Rep
Kerry Driver	Booking Clerk / Caretaker

**1 Apologies:**

Charlotte Wright	Parish Council Representative
Matthew Bennett	Village Representative
Alan Guest	Wheatley Family History Representative

No representative at present for Rainbows, Brownies and Guides

Following WT's retirement, AR is now the representative for CHS., resulting in a vacancy for a village representative.

**2. Minutes of the September committee meeting:** As previously circulated.

The minutes were signed as a true and correct record by CT.

**3. Matters arising from the minutes:**

RS has produced a sign for the stage curtains with regards to the location of the drawstrings.

The large ladder has been secured. Thanks CS.

CT has organised the cutting of the hedge to the rear of the hall.

RS has purchased new cleaning heads for 'Henry'

It was thought that the defib box had the wrong code but in fact the keypad needed oiling and now works. Discussion as to whether to display the code on the Village Hall noticeboard

**Action: RS to progress**

RS has written a letter of apology to Ronnie Staton

The 'pub' quiz nights in the hall on Thursdays are very successful so far. Booked until Christmas.

#### **4. Correspondence**

RS had details of a Notts/Derbys Conference in Derbyshire on November 23.  
Cost of £25 + VAT

British Gas has sent details to RS of a 2 Year free credit deal on commercial boilers.

**Action: RS to investigate**

#### **5. Treasurer's Report**

RS went through the September Finance Report together with the report from the Churchfitters' event. No questions arising.

RS has received confirmation that AR is now a signatory on the hall's bank account

#### **6. Caretakers' Report and Usage Figures**

KD went through her reports which had been circulated previously.

Points arising:

A toilet handle in the Ladies' is loose.

**Action: AR to sort**

KD is to dispose of unclaimed lost property.

The missing tea urn lid has not been found and it was agreed to purchase a new urn if a replacement lid could not be purchased.

**Action: RS to investigate**

***(post meeting note: RS has purchased a replacement lid at a cost of £10...new urn would have cost £99)!!***

Two trays and possibly 12/18 mugs have gone missing.

**Action: CT to contact Pete Wood to check if they are in the cricket pavilion**

RS has updated all the Lettings documents and sent KD a copy of the Alcohol Licence details for inclusion with bookings when appropriate.

The Village Hall bins maybe being used by the Tennis Club and others.

**Action: CW will take this concern back to the P.C**

**5. Fund raising:**

**Tractor Run Sunday 28 October 2018**

JB ran through the requirements for the event and handed out the 'jobs' leaflets with timings for the day. GW suggested placing 'thank you' notes on the tables to let participants know where the money raised will be going.

**Action: RS to produce the leaflets...and floats**

**Festive Ceilidh Saturday 15 December 2018**

Ticket price will be £10 per person. Food will consist of savoury Festive nibbles, (mini sausage rolls and small mince pies). The evening could be very popular and we may have to limit tickets for space

**Action: CT and WT are willing to supply sausage rolls and mince pies.**

CT has been approached with an enquiry regarding a visit to the National Arboretum. It was agreed to find out more details.

**Action: CT to investigate**

**6. Newsletter:**

AR plans to have the November edition ready for distribution before the Tractor Run. It was agreed to include an advert for a new committee member. SS volunteered to fund the next issue

**Action: SS to contact RS regarding funding an issue of the newsletter**

**7. Maintenance:** Nothing further to report

**8. Water Heater**

GW gave the committee some more details of wall mounted hot water kettles which it had been agreed to purchase at the September meeting. He has contacted the plumber and obtained a price of Approx £50 for the installation. It was agreed RS should go ahead and purchase after double checking the dimensions and size required.

**Action: RS to purchase**

**9. AOB:**

RS asked several committee members to sign the annual Declaration of Acceptance of the Lease if they had't previously done so.

Next meeting will be Tuesday 20 November 2018 at 7pm